

TECHNICAL PROPOSAL PACKET
710-20-0015

PROPOSAL SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION				
Company:				
Address:				
City:		State:		Zip Code:
Business Designation:	<input type="checkbox"/> Individual	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Public Service Corp	
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation	<input type="checkbox"/> Nonprofit	
Minority and Women-Owned Designation*:	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian American	<input type="checkbox"/> Service Disabled Veteran
	<input type="checkbox"/> African American	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Pacific Islander American	<input type="checkbox"/> Women-Owned
	AR Certification #: _____		* See <i>Minority and Women-Owned Business Policy</i>	
PROSPECTIVE CONTRACTOR CONTACT INFORMATION				
<i>Provide contact information to be used for bid solicitation related matters.</i>				
Contact Person:		Title:		
Phone:		Alternate Phone:		
Email:				
CONFIRMATION OF REDACTED COPY				
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.				
<i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</i>				
ILLEGAL IMMIGRANT CONFIRMATION				
By signing and submitting a response to this <i>Bid Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.				
ISRAEL BOYCOTT RESTRICTION CONFIRMATION				
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.				
<input type="checkbox"/> Prospective Contractor does not and will not boycott Israel.				

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* will cause the Prospective Contractor's proposal to be disqualified.

Authorized Signature: _____ Title: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE

- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section(s) of the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

PROPOSED SUBCONTRACTORS FORM

- *Do not include additional information relating to subcontractors on this form or as an attachment to this form.*

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP

PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.
- Do not include additional information if not pertinent to the itemized request.

E.1 MINIMUM VENDOR QUALIFICATIONS	Maximum Available RAW Score
Provide a detailed description of bidder’s experience completing comprehensive EQRO assessments in other states, along with corroborating references. (Section 2.3 (A) 2-4)	5 points
E.2 PROFESSIONAL KNOWLEDGE AND VENDOR INDEPENDENCE	
Describe professional knowledge of and access to the standards, tools, and data from the National Committee for Quality Assurance (NCQA), including Healthcare Effectiveness Data and Information Set (HEDIS), Quality Compass (QC), and Consumer Assessment of Healthcare Providers and Systems (CAHPS) surveys. (Section 2.3 (A) 1)	5 points
Describe bidder’s approach and provision of required evidence for meeting and maintaining independence requirements set forth pursuant to 42 CFR §438.354(c). (Section 2.3 (B))	5 points
E.3 OVERVIEW: SCOPE OF WORK	Maximum Available RAW Score
Provide bidder’s approaches for formulating study and sampling methodologies and what audit and data collection tools will be used by bidder. (Section 3.1 (A)& (B))	5 points
Provide a detailed description of the bidder’s reporting methods following the analysis of federally required methods of data collection. (Section 3.1 (B); 3.2 (B) and Attachment C)	5 points
Provide protocols and tools for those activities that do not have CMS-established protocols and tools and demonstrate the validation method for each. (Section 3.1(B))	5 points
Describe bidder’s processes for recognizing and reporting fraud, waste, and abuse in the course of performing duties under this contract. (Section 3.2)	5 points
How does the bidder propose to implement and maintain data flow processes and coordinate with DHS, its Managed Care Vendors, and others to ensure successful IT strategies? What are the proposed key milestones for IT component development and implementation? (Section 3.2 (C))	5 points
How does the bidder describe the key elements within the proposed communication plan for successful interaction with vendors to communicate necessary information and review requests? (Section 3.2 (C))	5 points
Provide a detailed description of bidder’s contingency plans. (Section 3.2 (D))	5 points
Provide a detailed description of how bidder proposes to validate encounter claims for MCO contracts. (Sections 3.1 (B); 3.3 (D); 3.4 (D))	5 points
Provide the Bidder’s Organizational chart, showing proposed staffing, and supporting information, including experience, education level for each function. Identify core staff who will be permanently located in Arkansas office and any intended subcontractors. (Sections 3.5 and 3.7)	5 points
What additional reporting measures are proposed by the bidder? (Section 3.6 (C))	5 points
Provide Bidder’s proposed detailed work plan with appropriate milestones for an implementation of all requirements specified in this RFP, based upon the work phases outlined per year. (Sections 3.3; 3.4; 3.6)	5 points
Provide a detailed description of the physical, technological, and financial resources bidder proposes to conduct EQR or EQR-related activities; and other clinical and nonclinical skills necessary to carry out EQR or EQR-related activities and to oversee the work of any subcontractors. Vendor’s proposal must adhere to the requirements listed in Section 3.7.	5 points

