



State of Arkansas

Department of Human Services – Division of Child and Family Services
Office of Procurement

Bid RFP#710-21-0048


Comprehensive Child Welfare Information System (CCWIS)

Due date: July 2, 2020 at 10:30 a.m. CT



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Proposal Signature Page

- A. An official authorized to bind the Contractor(s) to a resultant contract must sign the Proposal Signature Page included in the Technical Proposal Packet.
- B. Contractor's signature on this page shall signify contractor's agreement that either of the following shall cause the contractor's proposal to be disqualified:
 - 1. Additional terms or conditions submitted intentionally or inadvertently.
 - 2. Any exception that conflicts with a Requirement of this Bid Solicitation.

A signed copy of the Proposal Signature page can be found on the following page.

Technical Proposal Packet

Bid No. RFP 710-21-0048

PROPOSAL SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION				
Company:	RedMane Technology LLC			
Address:	8614 W. Catalpa Ave, Suite 1001			
City:	Chicago	State:	IL	Zip Code: 60656
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit			
Minority and Women-Owned Designation*:	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Asian American <input type="checkbox"/> Service Disabled Veteran <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Pacific Islander American <input type="checkbox"/> Women-Owned			
	AR Certification #: _____ * See Minority and Women-Owned Business Policy			
PROSPECTIVE CONTRACTOR CONTACT INFORMATION				
Provide contact information to be used for bid solicitation related matters.				
Contact Person:	Jeff Dolan	Title:	General Manager, US Public Sector	
Phone:	(773) 992-4507	Alternate Phone:	(630) 781-5612	
Email:	Jeff_Dolan@redmane.com			
CONFIRMATION OF REDACTED COPY				
<input checked="" type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested. <i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</i>				
ILLEGAL IMMIGRANT CONFIRMATION				
By signing and submitting a response to this <i>Bid Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.				
ISRAEL BOYCOTT RESTRICTION CONFIRMATION				
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract. <input checked="" type="checkbox"/> Prospective Contractor does not and will not boycott Israel.				

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* will cause the Prospective Contractor's proposal to be rejected.

Authorized Signature:  **Title:** President
Use Ink Only.

Printed/Typed Name: Tony Lakier **Date:** 6/21/2021

Agreement and Compliance Pages

- A. Contractor **must** sign all Agreement and Compliance Pages relevant to each section of the Bid Solicitation Document. The Agreement and Compliance Pages are included in the Technical Proposal Packet.
- B. Contractor's signature on these pages shall signify agreement to and compliance with all Requirements within the designated section.

A signed copy of the Agreement and Compliance pages can be found on the following pages.


Technical Proposal Packet

Bid No. RFP 710-21-0048

**SECTIONS 1, 2, 3, 4, and 5 -
Vendor Agreement and
Compliance**

- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation. **Use Ink Only**

Vendor Name:	RedMane Technology LLC	Date:	6/21/2021
Authorized Signature:		Title:	President
Print/Type Name:	Tony Lakier		


Technical Proposal Packet

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Attachments J, K, L, and M
- Vendor Agreement and
Compliance

- Do not complete and return any of the above named attachments. They are for your information only.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with the DHS Standard Terms and Conditions as presented in Attachment J, a pro forma contract as presented in Attachment K, the Business Associate Agreement as presented in Attachment L, and the Organizational or Personal Conflict of Interest policy as presented in Attachment M. Requirements as shown in this section of the bid solicitation. **Use Ink Only**

Vendor Name:	RedMane Technology LLC	Date:	6/21/2021
Authorized Signature:		Title:	President
Print/Type Name:	Tony Lakier		

Signed Addenda

A signed copy of Addendum 1 can be found on the following page.



State of Arkansas
DEPARTMENT OF HUMAN SERVICES
OFFICE OF PROCUREMENT
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: All Prospective Vendors
DATE: June 4, 2021
SUBJECT: RFP 710-21-0048 Comprehensive Child Welfare Information System

The following change(s) to the above referenced Request for Proposal has been made as designated below:

☐ Change of specification(s)
☐ Additional specification(s)
☐ Change of bid submission/opening date and time
☐ Cancellation of bid
☒ Other

BID OPENING DATE AND TIME

Remains the same.

Please see revised:

RFP document
Attachment B
Attachment J

The specifications by virtue of this addendum become a permanent addition to the above referenced Invitation for Bid.

FAILURE TO RETURN THIS SIGNED ADDENDUM MAY RESULT IN REJECTION OF YOUR BID.

If you have questions, please contact (buyer email address)
or 501-682-8743.



Vendor Signature

6/21/2021

Date

RedMane Technology LLC

Company



E.O. 98-04 – Contract Grant and Disclosure Form (Attachment G)

Contract Number _____								
Attachment Number _____								
Action Number _____								
CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM								
Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.								
SUBCONTRACTOR: _____ SUBCONTRACTOR NAME: _____								
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
IS THIS FOR:								
TAXPAYER ID NAME: RedMane Technology LLC Goods? <input type="checkbox"/> Services? <input checked="" type="checkbox"/> Both? <input type="checkbox"/>								
YOUR LAST NAME: Lakier FIRST NAME Tony M.I.:								
ADDRESS: 8614 W. Catalpa Ave, Suite 1001								
CITY: Chicago STATE: IL ZIP CODE: 60656 COUNTRY: USA								
<u>AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:</u>								
FOR INDIVIDUALS *								
Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:								
Position Held	Mark (v)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation	
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								
<input type="checkbox"/> None of the above applies								
FOR AN ENTITY (BUSINESS) *								
Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.								
Position Held	Mark (v)		Name of Position of Job Held [senator, representative, name of board/commission, data entry, etc.]	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								
<input checked="" type="checkbox"/> None of the above applies								

DHS Revision 11/05/2014

Contract Number _____
Attachment Number _____
Action Number _____

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature Jeff Dolan Title President Date 6/21/2021
Vendor Contact Person Jeff Dolan Title General Manager-Enterprise Phone No. (773) 992-4507

Agency use only

Agency Number 0710 Agency Name Department of Human Services Agency Contact Person _____ Contact Phone No. _____ Contract or Grant No. _____

DHS Revision 11/05/2014

Equal Opportunity Policy

A copy of RedMane's Equal Opportunity Policy can be found on the following pages.



REDMANE TECHNOLOGY LLC

Human Resources

Employee Handbook

December 2020

General Employment Policies & Information

AT-WILL EMPLOYMENT

Neither this *Employee Handbook* or the *Travel Expense and Time Reporting Manual*, or any policy elsewhere, is intended to imply continued employment or otherwise limit, in any way, the policy of at-will employment. Your employment with RedMane is At-Will, which means that either you or the Company may terminate the employment relationship at any time, with or without cause, and with or without advance notice. Nor does this *Employee Handbook* or the *Travel Expense and Time Reporting Manual*, in describing RedMane policies or procedures, create any contractual obligations or otherwise commit the Company to follow any particular procedure in the course of imposing discipline or terminating employment.

No manager or other representative of the Company, except the President, has the authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the above.

EQUAL EMPLOYMENT OPPORTUNITY

To ensure equal opportunities in employment, RedMane is pleased to comply with policies that apply to all aspects of employment, including but not limited to: hiring, job assignment, compensation, promotion, benefits, training, discipline, and termination.

It is the policy of RedMane to provide equal employment opportunities to all employees and employment applicants without regard to race, religion, color, national origin, sex, sexual orientation, gender, gender identity or expression, genetic information, age, disability, medical condition, marital status, or any other classification protected by applicable local, state or federal laws.

Reasonable accommodation is available upon request for qualified individuals with disabilities (see Reasonable Accommodations Policy, page 13.)

OPEN DOOR & ACCOMMODATIONS POLICY

To foster a healthy working environment, RedMane employs policies that prohibit unlawful discrimination, harassment or retaliation and encourage openness in communication at all levels that allow for reasonable accommodations for employees with disabilities and/or medical conditions. RedMane does this as well for those employees whose needs involve religious observances. And, if there are any concerns, there are defined grievance procedures described on the Open-Door Policy.

OPEN-DOOR POLICY

To facilitate open communication and resolve problems promptly, employees are encouraged to bring any work-related questions or concerns to the attention

Proposed Subcontractors Form

Technical Proposal Packet

Bid No. RFP 710-21-0048

PROPOSED SUBCONTRACTORS FORM

- Do not include additional information relating to subcontractors on this form or as an attachment to this form.

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP

☒ **PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.**

State of Arkansas
Department of Human Services
Division of Children and Family Services
Bid RFP # 710-21-0048
Attachment C - CCWIS Functional Requirements Matrix

State of Arkansas
Department of Human Services
Division of Children and Family Services
Bid RFP#710-21-0048
Attachment D - Technical Requirements Matrix

