

State of Arkansas Department of Human Services

710-22-0047 Psychiatric Services

Attachment B

Written Questions

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	RFP Reference (page number, section number, paragraph)	Specific RFP Language	Question	Answers
<i>Example</i>	<i>Page 7, section 1.15, C</i>	J. Vendors may submit multiple bid	<i>May vendors submit more than one bid?</i>	<i>yes See section 1.15, J</i>
1	Page 3, Section 1.8, A	1. An official authorized to bind the vendor(s) to a resultant contract must sign the Bid Signature Page.	Will the State accept electronic signatures or will the State accept wet signatures only?	<i>See Section 4. 3 of the solicitation document.</i>
2	Page 10, Section 2.3, C	C. The Contractor must be one of the following: 1. A Psychiatrist licensed by the Arkansas State Medical Board to practice medicine in the State of Arkansas and be in good standing and compliance with specialty continuing education requirements. For verification purposes, the bidder must provide, with bid submission, a current copy of medical licensure. 2. A Psychiatric Nurse Practitioner with a Collaborative Practice Agreement (CPA). For verification purposes, the bidder must provide, with bid submission, a current copy of the approved CPA.	Will the State only accept bids from licensed individuals as identified in Section 2.3.C.1 and 2.3.C.2 or will the state also accept bids from corporations that recruit and employ the licensed candidates?	<i>All bids that meet minimum qualifications are acceptable and subject to review.</i>
3	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	Who are the incumbent vendor(s) providing services if applicable and how long has each vendor been contracted?	<i>Not Applicable</i>

4	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	What is the annual spend associated with these services currently?	<i>Not Applicable</i>
5	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	What are the current billing rates for contractor(s) providing services?	<i>Not Applicable</i>
6	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	Have your current contractor(s) met expectations around key deliverables?	<i>Not Applicable</i>
7	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	How many hours of service have been utilized during most recent fiscal year?	<i>According to historical data, the estimated hours are based on 20 hours per week with a total of 1040 annually. Refer to the Official Bid Price Sheet.</i>

8	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	What percentage of staff utilization is considered full time versus part time?	<i>Not Applicable</i>
9	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	What is the anticipated number of positions needed for this service?	<i>See section 2.3 C. 1 and C. 2 of the solicitation document.</i>
10	Page 2, Section 1, 1.1	This Invitation for Bid (IFB) is issued by the Office of Procurement (OP) for the Division of Developmental Disabilities Services (DDS) to obtain pricing and a contract(s) for psychiatric services for individuals with developmental disabilities, mental illness, and co-occurring psychiatric conditions, residing at the Human Development Centers (HDC) located in Warren, Arkansas.	How many positions are currently filled?	<i>Not Applicable</i>
11	Page 10, Section 2.2, A	All services must be provided during normal business hours of 8:00am – 4:30pm, and within the agreed upon number of days unless otherwise arranged and coordinated with the agency.	Are on call services needed?	<i>See section 2.4 B. 3 of the solicitation document.</i>
12	Page 10, Section 2.2, A	All services must be provided during normal business hours of 8:00am – 4:30pm, and within the agreed upon number of days unless otherwise arranged and coordinated with the agency.	If on call services are needed, when and how often (if applicable)?	<i>See section 2.4 B. 3 of the solicitation document.</i>