

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: July 29, 2022
SUBJECT: 710-23-0002R

The following change(s) to the above referenced IFB have been made as designated below:

☐ Change of specification(s)
☐ Additional specification(s)
☐ Change of bid opening date and time
☐ Cancellation of bid
☒ Other

OTHER

Page 2, Section 1.3 – Replace with the following:

TYPE OF CONTRACT

- A. A Term contract will be awarded to one (1) or more vendors.
- B. Any resultant contract of this Bid Solicitation shall be subject to State approval processes which may include Legislative review.
- C. The term of this contract shall be for one (1) year. The anticipated starting date for the contract is October 1, 2022. Upon agreement by the vendor and agency the contract may be renewed by the Office of Procurement (OP) on a year-to-year basis, for up to six (6) additional one-year terms or a portion thereof not to exceed a total aggregate contract term of seven (7) years.
- D. DHS, in its sole discretion, may award a contract to multiple Contractors, if it is in the best interest of the State to do so.

Page 6, Section 1.18.A.1 – Replace with the following:

AWARD PROCESS

A. Vendor Selection

1. Award(s) will be made to the Bidder(s) whose bid conforms to all conditions and requirements of the IFB, and consistent with the award criteria defined in this IFB Award priority will be made to lowest responsible, responsive bidders based on grand total. Consideration will only be given to those that bid all line items. Bidders must meet minimum qualifications. Bids must meet or exceed all defined specifications. Bids must meet all terms and conditions of this Invitation for Bid and the laws of the State of Arkansas.

It is the intent of DHS to receive items with the least overall expense to the state. Priority will be given to the lowest bidder and vendors will be contacted in ascending order from lowest price to highest price. However, DHS reserves the right to contact all vendors when other factors such as quality, selection of material and hardware, and availability requires a deviation from the established priority order. DHS, at its sole discretion, reserves the right to select the vendor that best meets the need of DHS.

DHS reserves the right to re-evaluate the priority order based on price changes and other relevant factors as determined by DHS.

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Buyer's name, Buyer's email address and phone number.

Vendor Signature

Date

Company