

State of Arkansas Department of Human Services

710-24-0016

Attachment B

Written Questions & Answers

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	Reference (page number, section number, paragraph)	Specific Language	Question	Answers
Example	Page 7, section 1.15, C	J. Vendors may submit multiple bid	May vendors submit more than one bid?	yes See section 1.15, J
1	Page 3, section 1.8, B		Can we renegotiate pay and programs annually? For example, the contractor is able to expand the number of rooms/beds available in Year 3. Would there then be an opportunity to change programming and rates?	Section 4.7 of the Solicitation (page 21) provides for consideration of price increases at the time of contract renewal . Section 1.3 states the term of the contract shall be for one (1) year. This solicitation is regarding only the Emergency Shelter program. 23. Cancellation (page 24) states that if the State no longer requires the services from the contractor due to program changes, the contract may be cancelled. Being that there is only one program, there is nothing to negotiate on a yearly basis.
2	Page 14, section 2.3, E		How do we negotiate contract and pricing for special placements?	Please refer to Addendum 2 and the Revised Official Bid Price Sheet. The language regarding negotiation of the price for special placements has been removed. If you are capable of providing special placement services, there is a separate place on the Revised Official Bid Price Sheet wherein which to designate your unit price bid.
3	Attachment I		In this section, do we list out people or companies that are providing auxillary services to residents of the shelter? For instance, contracted mental health services through Arisa Health.	Proposed subcontractors are to be listed on the "Proposed Subcontractors Form" in the Response Packet. The purpose of Attachment I is to illustrate your experience operating an emergency shelter. If any of your proposed subcontractors have ever functioned as the prime contractor for an emergency shelter project, you will identify the proposed subcontractor(s) on page 3 of Attachment I. Provide the company's information and include an individual as a point of contact if you have that information. If your proposed subcontractors have never served as the prime contractor for an emergency shelter project, you need not list them on Attachment I.
4	Official Bid Price Sheet		What is the unit rate range for Emergency Services; therapeutic; trafficking?	There is no rate range established at this time, however, market price is identified in section 4.7 of the solicitation (page 21) as the primary factor considered in price increase requests at the time of contract renewal.

5	Official Bid Price Sheet		How does an organization determine an appropriate unit rate?	<i>Section 4.7 of the Solicitation (page 21) states that negotiations regarding price increases at the time of contract renewal will be based on market price, therefore, market price is the primary factor guiding your unit rate proposal. Do not include State or local sales taxes in the bid price.</i>
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