

Revised

Technical Proposal Response Packet

REQUEST FOR PROPOSAL

Bid #: 710-24-0017

Opening Date: 12/28/2023 | 2:00pm

Specialized and Private Licensed Placement Agencies



COMPACT FAMILY SERVICES

2325 Malvern Ave
Hot Springs, AR 71901
(501) 262-1660

ORIGINAL

REVISED
TECHNICAL RESPONSE PACKET
710-24-0017

RESPONSE SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION			
Company:	Assemblies of God Family Services Agency, dba COMPACT Family Services		
Address:	2325 Malvern Ave.		
City:	Hot Springs	State:	Arkansas
		Zip Code:	71901
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit		
Minority and Women Owned Designation*:	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Service-Disabled Veteran <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Women-Owned <input type="checkbox"/> Asian American <input type="checkbox"/> Pacific Islander American AR Certification #: _____ * See <i>Minority and Women-Owned Business Policy</i>		
PROSPECTIVE CONTRACTOR CONTACT INFORMATION			
<i>Provide contact information to be used for solicitation related matters.</i>			
Contact Person:	Brian Page	Title:	Prevention Services & Operations Director
Phone:	417-299-2951	Alternate Phone:	501-262-1660
Email:	bpage@agfsa.org		
CONFIRMATION OF REDACTED COPY			
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input checked="" type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested. <i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Solicitation Terms and Conditions for additional information.</i>			
ILLEGAL IMMIGRANT CONFIRMATION			
By signing and submitting a response to this <i>Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants and shall not employ or contract with illegal immigrants during the term of a contract awarded as a result of this solicitation.			
ISRAEL BOYCOTT RESTRICTION CONFIRMATION			
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel and shall not boycott Israel during the term of a contract awarded as a result of this solicitation.			
<input checked="" type="checkbox"/> Prospective Contractor does not and shall not boycott Israel.			

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.

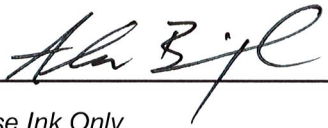
The signature below signifies agreement that any exception that conflicts with a Requirement of this *Solicitation* may cause the Prospective Contractor's response to be rejected.

Authorized Signature: Alan Bixler Title: Executive Director
 Printed/Typed Name: Alan Bixler Date: 12/20/2023

SECTIONS 1 – 4: VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: 
Use Ink Only.

Printed/Typed Name: Alan Bixler Date: 12/20/23

Contract Number 710-24-0017

Attachment Number

Action Number

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR: SUBCONTRACTOR NAME:

☐ **Yes** ☒ **No** Assemblies of God Family Services Agency; DBA: COMPACT Family Services

IS THIS FOR:

Goods? ☐ **Services?** ☒ **Both?** ☐

TAXPAYER ID NAME: Assemblies of God Family Services Agency

YOUR LAST NAME: Bixler

FIRST NAME Alan

M.I.: B

ADDRESS: 2325 Malvern Ave.

CITY: Hot Springs

STATE: Arkansas

ZIP CODE: 71901

COUNTRY: USA

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

FOR INDIVIDUALS *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]
	Current	Former		From MM/YY	To MM/YY	
General Assembly						Relation
Constitutional Officer						
State Board or Commission Member						
State Employee						

☒ **None of the above applies**

FOR AN ENTITY (BUSINESS) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%) Position of Control
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

☒ **None of the above applies**

Contract Number 710-24-0017
Attachment Number
Action Number


Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:
Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature  Title Executive Director Date 12/18/2023
Vendor Contact Person Brian Page Title Prevention Services & Operations Director Phone No. (417) 299-2951

Agency use only
Agency Number 0710 Agency Name Department of Human Services Agency Contact Person Phone No. Contact Phone No. or Grant No.



Equal Employment Opportunity Policy

COMPACT Family Services

The Executive Director and Administrator have the overall responsibility for implementation of and adherence to COMPACT's EEO policy. All members of management are responsible for enforcing COMPACT Family Services' EEO policy, including providing relevant training to personnel at all levels on an annual basis. To comply with applicable laws ensuring equal employment opportunities to qualified individuals with a disability, COMPACT will attempt to make reasonable accommodations for any qualified individual with a disability who is an applicant or employee. The applicant or employee must identify him or herself as having a disability and make a request for accommodations.

Harassment

Prohibited harassment occurs when verbal or physical conduct that defames or shows hostility toward an individual because of his or her age, sex, color, race, national origin, disability, or genetic information, or that of an individual's relatives, friends, associates; creates or is intended to create an intimidating, hostile, or offensive working environment; interferes or is intended to interfere with an individual's work performance; or otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes but is not limited to:

- Epithets, slurs, negative stereotyping, or threatening/intimidating/hostile acts which relate to age, sex, color, race, national origin, disability, or genetic information.
- Written or graphic material that defames or shows hostility or aversion toward an individual or group because of age, sex, color, race, national origin, disability, or genetic information.

Sexual harassment is unwanted sexual advances or visual, verbal, written, or physical conduct of a sexual nature, including making or threatening reprisals after a negative response to a sexual advance, leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons or posters, making or using derogatory comments, epithets, slurs or jokes, verbal sexual advances or propositions, verbal abuses of a sexual nature, graphic verbal comments about an individual's anatomy, sexually degrading words used to describe an individual, suggestive or obscene letters, e-mails, notes, or invitations, touching, assault, and impeding or blocking movement.

Any form of harassment of employees, including sexual harassment, is strictly prohibited. Persons who engage in harassment will be subject to immediate discipline up to and including discharge from employment, depending upon the seriousness of the offense in the judgment of management.

Nepotism

A member of an employee's immediate family will be considered for employment by COMPACT provided the applicant possesses all qualifications for employment. No staff member will have direct (sole) responsibility for hiring a relative. One party may not supervise the other and related persons will not be involved in evaluating each other's job performance. The employment of individuals with close relationships at certain levels within the organization or in positions where one might have influence over the other's status or job security is regarded as a potential conflict of interest.

Reporting

Incidents of discrimination or harassment should be reported to the employee's supervisor or Human Resources. If the report is being made about the supervisor, the report should be made to the next level of management.

All incidents of discrimination or harassment that are reported shall be promptly and thoroughly investigated.

- The investigation shall include a request for a written statement from the reporting employee and an interview with the reporting employee;
- An interview with the employee about whom the report is alleged and any witnesses identified, as well as the details of the alleged discrimination or harassment.

Human Resources and members of management will make every effort to maintain the confidentiality of all reports, statements made by any witnesses, and the investigation itself to the extent that will allow for a reasonable investigation and appropriate remedial action.

An employee who reports in good faith and with reasonable belief that discrimination or harassment has occurred or who is a witness regarding such a report shall not be subject to retaliation by the individual about whom a complaint has been made or by anyone else. Such retaliatory conduct may result in corrective action, up to and including immediate termination of employment, at the discretion of management.

COUNTIES

- Instructions: Select each county in which services can be provided by the Prospective Contractor. (Refer to Attachment J State Map of Counties).*

Arkansas	
Ashley	
Baxter	
Benton	
Boone	
Bradley	
Calhoun	
Carroll	
Chicot	
Clark	
Clay	
Cleburne	
Cleveland	
Columbia	
Conway	
Craighead	
Crawford	
Crittenden	
Cross	
Dallas	
Desha	
Drew	
Faulkner	
Franklin	
Fulton	

Garland	
Grant	
Greene	
Hempstead	
Hot Spring	
Howard	
Independence	
Izard	
Jackson	
Jefferson	
Johnson	
Lafayette	
Lawrence	
Lee	
Lincoln	
Little River	
Logan	
Lonoke	
Madison	
Marion	
Miller	
Mississippi	
Monroe	
Montgomery	
Nevada	

Newton	
Ouachita	
Perry	
Phillips	
Pike	
Poinsett	
Polk	
Pope	
Prairie	
Pulaski	
Randolph	
Saline	
Scott	
Searcy	
Sebastian	
Sevier	
Sharp	
St. Francis	
Stone	
Union	
Van Buren	
Washington	
White	
Woodruff	
Yell	

All counties (Statewide)	X
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SECTION 2.3 MINIMUM QUALIFICATIONS

Please select one (1) of the following:

- ☒ Currently licensed as a Private Licensed Placement Agency by the Child Welfare Agency Review Board.
If the Prospective Contractor is currently licensed, the Prospective Contractor must provide with bid submission a copy of licensure.
- ☐ **NOT** currently licensed as a Private Licensed Placement Agency by the Child Welfare Agency Review Board.
If the Prospective Contractor is not currently licensed, the Prospective Contractor must complete and sign the Statement of Attestation located on page 7 of this response packet.

THE ARKANSAS CHILD WELFARE AGENCY REVIEW BOARD



In cooperation with

**The Arkansas Department of Human Services
Division of Child Care and Early Childhood Education**



Certifies that

Assemblies of God Family Services Agency
OWNER

Compact Family Services (Placement)
AGENCY

2325 MALVERN AVENUE
HOT SPRINGS, AR 71901

Is hereby issued Child Placement license #: 147

FOR THE PURPOSE OF PROVIDING, IN THE STATE OF ARKANSAS, THE FOLLOWING SERVICES:

ADOPTION
FOSTER CARE

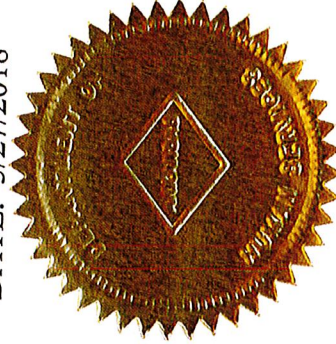
THIS IS A REGULAR LICENSE WITH AN EFFECTIVE DATE OF 03/28/2006 AND WILL REMAIN IN EFFECT UNLESS THERE IS A STATUS CHANGE.

In Witness whereof



Chairman, Child Welfare Agency Review Board


DATE: 3/27/2018



STATEMENT OF ATTESTATION

The Contractor **must** be licensed as a Private Licensed Placement Agency by the Child Welfare Agency Review Board by the contract start date of July 1, 2024, as set out in the Minimum Licensing Standards for Child Welfare Agencies. Failure to do so will result in contract termination. Services and payments shall not be provided under any resulting contract without licensure. Any license submitted after the bid opening but before July 1, 2024, **must** be submitted to the Program Manager of the SSU.

By signature below, the Prospective Contractor agrees to and shall fully comply with all requirements as described in this attestation.

Authorized Signature:  _____
(Use Ink Only)

Printed/Typed Name: Alan Bixler Date: 12/20/2023

INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.
- **Do not** include additional information if not pertinent to the itemized request.

					Maximum RAW Score Available
E.1 MINIMUM QUALIFICATIONS					
<p>A. Provide information regarding staffing. Identify key personnel that will execute the requirements of this RFP. Include name, status (full time employee or part-time employee), title, role, responsibilities, and credentials.</p>					5 points
Name	FT/PT	Job Title	Role & Responsibilities	Credentials	
Alan Bixler	FT	Executive Director	Oversee all COMPACT programs, budgets, advancements, and functions.	DOC, AG Credentialed Minister	
Lance Nelson	FT	National Foster Care Director	Oversee COMPACT Foster Care growth and implementation nationwide.	MASTER, AG Credentialed Minister	
Kim Rockwell	FT	HR Director	Manage all personnel management functions to include employee files.		
Brian Paullus	FT	IT Manager	Manage all IT needs throughout COMPACT and Foster Care department.	BACH, AG Credentialed Minister	
Johan Mostert	FT	Director of Research & Development	Research and Development of products and contract deliverables.	PhD, AG Credentialed Minister	
Brian Page	FT	Prevention Services & Operations Director	Directs agency's prevention services efforts and assists with agency operations.	MSW, LCSW	
Lonni Elliott	FT	Arkansas Foster Care Director	Provides contract oversight to each regional office and leadership team for the state of Arkansas. This will include but not be limited to, weekly leadership meetings, supervision, data entry management, case management, foster and kinship home licensing, placements, and any/all concerns, on call emergencies.	MS Human Services Counseling, AG Credentialed Minister	
Raynetta Newton	FT	Foster Care Admin Coordinator	Maintain compliance and licensing records for new and existing foster parent applicants.	BS	
Kevin Jones	FT	Foster Care Area Manager- HS	Manage COMPACT Foster Care, Hot Springs office.	AA	
Lindsey Nelson	FT	Kinship Specialist	Provide professional services to recruit, license and support kinship resource	BS	

Haley Huffman, Regena Way, Ben Harrington, Sally Crain, Cynthia Arnold, and Perla Farias	FT	Family Consultants (Case Managers)	homes. To support all new and existing foster families, complete SAFE Homestudies, provide monthly case management, support placements, respond to crisis and need of child and family.	Bachelors Degree required	
B. Provide an organizational chart displaying the overall business structure.					5 points
<ul style="list-style-type: none"> Please see attached organizational chart (Attachment #1). 					
C. Describe how the Prospective Contractor proposes to maintain sufficient staffing levels to ensure successful implementation of the Scope of Work.					5 points
<ul style="list-style-type: none"> We recruit high quality professionals by looking first at applicants who are connected to our robust network of church partners whenever possible. This ensures our staff share our agency values of compassion, redemption, and reunification. Once recruited, we provide both pre-service and continuing education that equips them for their role, as well as a healthy collaborative environment to ensure their ongoing success. We maintain caseloads for our case workers that are well below the maximum allowed under licensing minimum standards in order to maximize the support provided to our resource families, while simultaneously maximizing the job satisfaction. As a result, our staff retention rate is very high. COMPACT Foster Care has never lost a staff member who left to take another local job. COMPACT Family Services has developed a fully replicable and scalable model of service delivery over the past seven years as we have provided contracted placement services to the Department. Our model is to have local offices that provide support to field staff, while allowing the flexibility of those staff members to work in the field as necessary. As we recruit clusters of families to serve families in geographic areas where we have no physical office, we look to hire additional staff once a minimum number of clustered families have completed training. Our program growth has allowed us to extend ourselves now to cover over half of the state of Arkansas, and we look forward to expanding our recruitment to additional areas moving forward. 					
D. Provide a brief history of the Prospective Contractor's number of years of experience in providing social work or work in a child welfare related field as well as completed training.					5 points
<ul style="list-style-type: none"> COMPACT Family Services has been operating in the child welfare space since 1944. COMPACT, through our Hillcrest Children's Home in Hot Springs, originally provided family-like care for children whose parents were not able to provide adequate care for them. COMPACT was known for many decades as "The National Children's Home of the Assemblies of God", and we continue to be the national affiliate child welfare agency of the Assemblies of God. COMPACT receives financial support from various churches around the country. Today, COMPACT has grown in Arkansas, to provide the following contracted professional services for the Department: PLPA, SPLPA, SafeCare prevention services in 36 counties, Qualified Residential Treatment Program (QRTP), Supervised Independent Living Program level 1 & 2 (SILP1 and SILP2), DDS Emergency Shelter, FIND case mining, and Resource Parent Training & Support. Outside of Arkansas, COMPACT now provides Foster Care and Adoption Resource Services, Training, and Consultation (FCARSTC) in Missouri, and contracted Foster Care Services in Oklahoma. 					

<p>E. Provide a minimum of three (3) different clients where you served as the prime contractor for services of similar size and scope in the past three (3) years. (Attachment I – Client History Form completed and signed).</p> <ul style="list-style-type: none"> Please see “Attachment I – Client History Form” (Attachment #2) 	5 points
E.2 APPROACH TO SCOPE OF WORK	
<p>A. Describe the Prospective Contractor’s ability to provide statewide services include the number of homes available and the city they are located in.</p> <ul style="list-style-type: none"> COMPACT is currently providing professional services through two office locations, Hot Springs Area and Little Rock Area. Through these offices we provide recruitment, training, case management, placement, and support services to families in multiple counties. As COMPACT’s Foster Care service expands to provide professional services to new areas, COMPACT plans to hire additional staff, as needed, to provide services. Additionally, COMPACT plans to open new physical offices as growth continues in Northwest Arkansas, Southwest Arkansas, and Northeast Arkansas. COMPACT is currently serving a total 59 licensed PLPA, SPLPA, and Kinship Resources families in the following locations: Hot Springs; Malvern; Arkadelphia; Little Rock; North Little Rock; Hensley; Maumelle; Bonnerdale; Benton; Thornton; Crossett; Star City; Pine Bluff; Pottsville; White Hall; Jacksonville; Percy; Gurdon; Lonsdale; and Sheridan 	5 points
<p>B. Describe how the Prospective Contractor plans to comply with DCFS policy and procedures.</p> <ul style="list-style-type: none"> COMPACT plans to continue to operate under the oversight of the state of Arkansas, as it pertains to our existing contract for PLPA and SPLPA services. COMPACT will continue to hold weekly leadership and case management team meetings, maintain compliance and licensing records, apply for waivers when required, and follow the DCFS Policies and Procedures Manual and Minimum Licensing Standards when opening and placing children in a resource home. COMPACT will continue to operate under our existing Council of Accreditation (COA) designation. As a COA designated organization, we monitor and evaluate Performance Quality Indicators (PQI) regularly during staff meetings. During these meetings we ensure that we maintain standards of operation that are equal to or higher than the DCFS and/or minimum licensing standards. When COMPACT hires a new staff member, our HR and management team will provide adequate training on DCFS Policies and Procedures Manual, Minimum Licensing Standards, and industry/agency best practices. The new team members will spend time shadowing existing staff to ensure the most comprehensive training is complete. All staff will work as a team to problem solve, hold each other accountable and encourage one another to provide the best scope of care to clients. COMPACT has a Foster Care Admin Coordinator in place that manages licensing requirements, compliance, and waivers when needed. This role has existed for several years and has been managed by one person for the duration of this role’s existence. This person is detail oriented, self-motivated, and excels at time management to complete all necessary tasks with excellence and promptness. 	5 points
<p>C. Describe in detail how the Prospective Contractor plans to execute the Scope of Work independent of DCFS.</p> <ul style="list-style-type: none"> COMPACT plans to continue to operate under a similar flow chart as we begin offering services in new counties. The statewide Director and regional Managers will continue to work on recruitment and retention strategies, supervise placement and casework decisions, and encourage staff and resource families to communicate positively and support the work of DCFS in each case. COMPACT will continue to provide regular training to staff and resource families on the importance of communication and support of the DCFS case plan goal, whether it be reunification, guardianship, APPLA, or adoption. COMPACT will continue to partner with DCFS and other placement and recruitment 	5 points

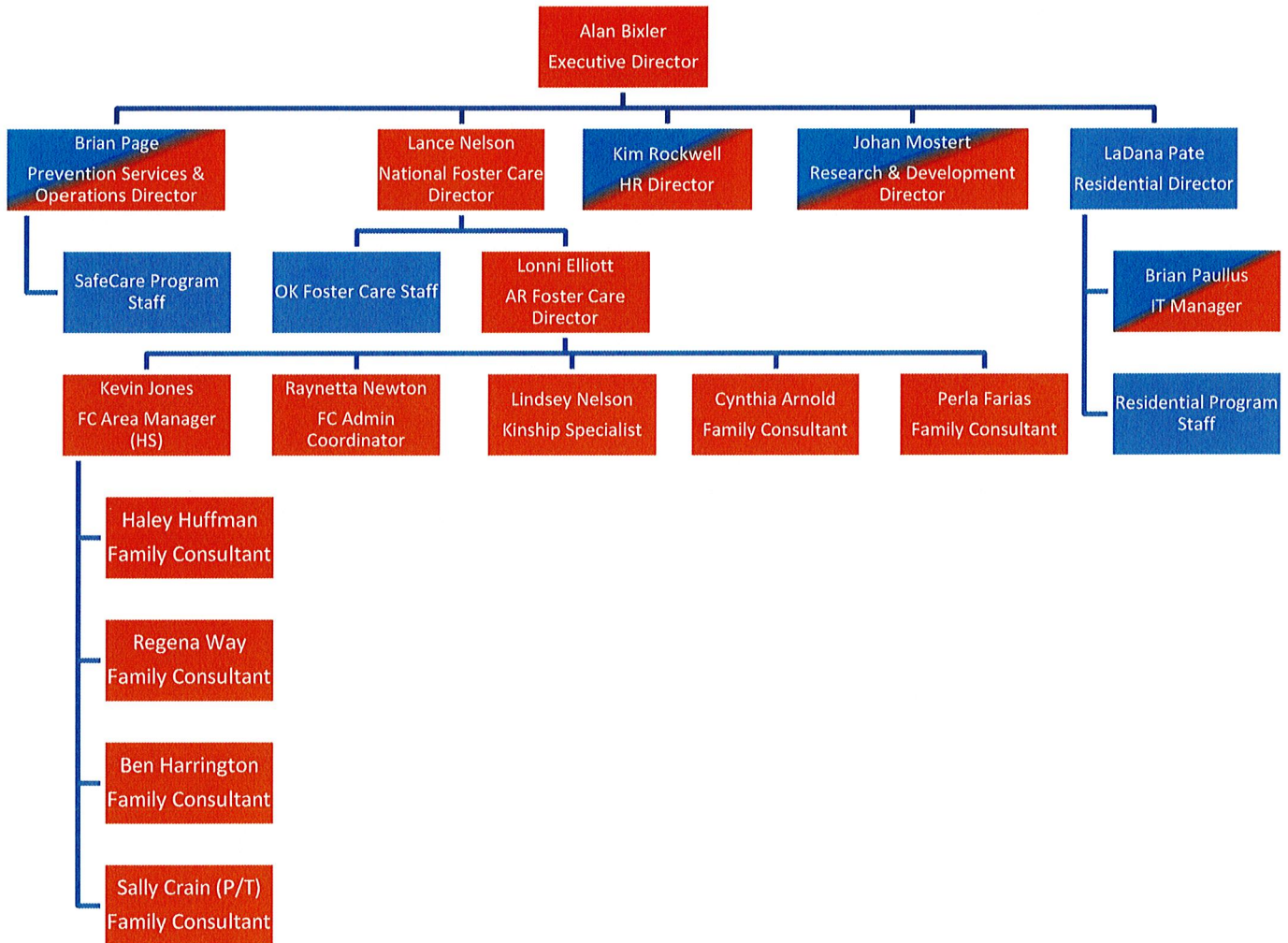
<p>agencies to collaborate to provide the best scope of work possible across the state. COMPACT will continue to partner with Every Child Arkansas (ECA) and their efforts to encourage professional collaboration, training, and work groups to solve foster care and emergency issues facing Arkansas families. Leadership and staff will attend trainings and functions as made available through ECA.</p> <ul style="list-style-type: none"> • COMPACT will continue to partner, recruit, and engage the local church to answer the call to support families affected by foster care, from prevention to permanency. Additionally, COMPACT requires all partnered churches to commit to provide wrap-around support to their connected COMPACT resources families. COMPACT provides direct communication to our church partners informing them of ways they can support the resource families in their work. 	
<p>D. Describe the Prospective Contractor's admission criteria.</p> <ul style="list-style-type: none"> • COMPACT Foster Care leadership will continue to share in-county and county-adjacent open beds with DCFS supervisors and staff when homes are available. This will include being available to DCFS 24/7 to answer questions and receive placement requests. • COMPACT uses a link on our website to provide a space for DCFS staff to make a quick and easy child placement referral. Once placement requests are made through this system, there are three different individuals who are notified immediately of the need for placement. At least one of those individuals are identified at all times to be "on-call" and available to assess the placement request for appropriateness in our available homes. COMPACT director and managers will review placements referrals in a timely manner and communicate with DCFS whether there is an available bed to meet the needs of the child in question. • COMPACT will continue to encourage foster parents and applicants to be open to accepting sibling groups and teen placements that are referred by DCFS. As homes complete placements, our staff will debrief with the family to identify the strengths and weaknesses of the home and work to increase the acuity of placements that the family feels comfortable taking. • COMPACT staff will work together to select the resource home that is in the best interest of the referred child(ren), based on location to referring county, proximity to child's school of origin, ability to keep siblings together, cultural and racial likeness or awareness, ability to keep siblings together, resource parent experience to care for special needs, visitation schedule, location of resource home to provide for individual needs of the child(ren), and DCFS case goals. 	5 points
<p>E. Describe how the Prospective Contractor will work with DCFS to achieve reunification and permanency for children and youth.</p> <ul style="list-style-type: none"> • COMPACT will continue to provide support and training to staff and resource families to support reunification efforts as long as reunification remains the case goal. If the case goal changes to guardianship or adoption, COMPACT will partner with DCFS primary staff to identify a permanent placement for the child(ren) in question. • COMPACT will continue to utilize local church partners to raise funds and tangible items to support reunification. • COMPACT will educate foster parent applicants on the importance of supporting a case goal of reunification with biological families, and how to best provide that support in partnership with DCFS. • COMPACT will not move forward with licensing an applicant whose sole goal is to adopt a child. In this case, COMPACT will encourage the family interested in adoption to DCFS or Project Zero. • COMPACT staff will regularly communicate with DCFS staff, attend staffings and court hearing to stay abreast of case goal changes, focus on achievement of case goal, and encourage foster parents to do the same. 	5 points
<p>F. State your plan for continued placement support and crisis intervention surrounding placement disruption.</p> <ul style="list-style-type: none"> • COMPACT is fully committed to minimizing placement disruptions. We have developed an evaluation model we call our "Four Pillars of Safe and Stable Foster 	5 points

<p>Placements." The four pillars are: (1) Recruit resources families who are compelled by compassion and committed to reunification, (2) Train those families well in trauma informed care and best practices, (3) Make high quality matches of children whose needs are commensurate with the families' abilities, and (4) Support those families exceptionally well throughout the placement. When a placement disruption occurs, our staff debrief and assess each of those pillars with the family to determine how to avoid future disruptions.</p> <ul style="list-style-type: none"> • COMPACT will provide regular case management support to resource families and placements in their care. COMPACT Family Consultants and Managers will provide regular training, home visits, additional home visits when deemed necessary during initial placement or crisis, provide a contact to local support and wrap around services through a local ministry partnership, and regularly communicate with all primary DCFS staff regarding concerns or needs of the placement. COMPACT will help resource families access any/all therapeutic, medical, childcare, and educational interventions that will support stable placements. • COMPACT will encourage foster families to communicate thoroughly when facing placement challenges and seeking support. When disruption of placement concerns surface, COMPACT staff will share these concerns with appropriate DCFS staff and work together to identify a preferred plan of action. Weekly staff meetings always include a family-by-family review of the risk of disruption followed by team collaboration on possible solutions to support resource families in crisis. • COMPACT staff are available 24/7, seven days a week, to provide support services to child placement and foster families as needed. COMPACT staff will respond to crisis in a timely manner. 	
<p>G. Describe the Prospective Contractor's referral process.</p> <ul style="list-style-type: none"> • COMPACT Foster Care Director, Managers, and Family Consultants will provide regular communication to DCFS staff about current openings and the process' for referring a child to COMPACT Foster Care, through COMPACT.family/placements. • Once a child is referred to COMPACT Foster Care, our team will review, seek out additional information from DCFS, and contact resources families with open beds. • Placement priority is given to resource families that live in county, have listed preferences that align with referral, and have access to additional support that may be needed (ie. Childcare). • COMPACT will regularly share open beds with DCFS staff via written and oral communication. 	5 points
E.3 ADDITIONAL CONTRACT REQUIREMENTS	
<p>A. State how the vendor proposes to ensure all employees have required background checks.</p> <ul style="list-style-type: none"> • COMPACT will continue to background check all employees during the hiring process and as they are needed based on expiration dates throughout employment. These background checks will cover all previous in and out of state living addresses for the last five years. • COMPACT's HR Director manages continued background check expiration dates and needs through Arkansas' Department of Human Services program, Provider Entry Invoice (PIE). COMPACT's HR Director pulls monthly reports from PIE to keep all employee background checks current. 	5 points
<p>B. Describe how you will comply with the reporting and billing requirements stated in this RFP.</p> <ul style="list-style-type: none"> • COMPACT staff keep record of placement and location in our online case management software (ExtendedReach). • COMPACT's Foster Care Admin Coordinator works with DCFS to ensure COMPACT's billing dates are correct. • COMPACT's Foster Care Admin Coordinator and COMPACT's accounting office provide direct deposit board payments to foster parents monthly. A Calendar of COMPACT's board payment direct deposit dates are provided to all resource families for reference. • When there are discrepancies in billing, COMPACT staff work diligently and timely 	5 points

to correct.	
<p>C. Describe your record retention and confidentiality policies.</p> <ul style="list-style-type: none"> • COMPACT operates under a client and record confidentiality policy that has been informed by industry best practices, minimum licensing standards, DHS policy, and our Council on Accreditation designation. Employees are all trained during their onboarding regarding confidentiality, as are foster parents during their home opening process. • Physical client records, held by COMPACT, are stored in locked file cabinets within locked offices. Electronic client records are stored within the password protected ExtendedReach (eR) client management software. ExtendedReach is a HIPPA compliant management software for which we hold a license. • COMPACT has a Record Retention Policy that specifies how long closed client records are to be stored, how COMPACT is to respond to legal requests for such records, and what the disposal process requires once closed records can be legally disposed of. 	5 points

Attachment #1

COMPACT Family Services Arkansas Foster Care Organizational Chart



- * Orange represents the organizational structure specific to AR Foster Care.
- * Orange and blue represent those who support AR Foster Care as well as other departments.
- * Not all agency staff from other departments (blue) are depicted in this chart due to space restrictions.

Attachment I

Revised Client History Form
RFP # 710-24-0017

Client History Form

Instructions: This form is intended to help the State gain a full understanding of each Respondent's experience providing foster care services. This form **must** be accurately completed and signed by the same signatory who signed the Response Signature Page in the Technical Response Packet.

The State reserves the right to verify the accuracy of responses by contacting any of the listed clients; therefore, all applicable clients **must** be listed. For purposes of this form, the "client" is not an individual, but the entity which held the contract. By way of explanation, in the Contract resulting from this RFP, Arkansas's DHS will be the client. For each listed client, Respondents **must** include the client entity's name, address, and phone number. Additionally, Respondents are encouraged to provide an individual's contact information for a person at the client entity who is knowledgeable of the named project. If the State contacts the clients listed, the State reserves the right to either contact the listed individual and/or another person at the client entity. Omission of a relevant client will constitute a failure of form completion.

The boxes below each prompt will expand if necessary. If there are no contracts which meet the definition, Respondent **must** state "none."

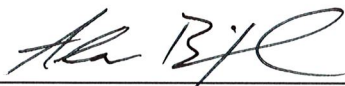
1. Please list three (3) clients where you served as the **prime contractor** for services of similar size and scope in the past three (3) years. Client information as described above must be included.

1. Arkansas Division of Children and Family Services.
*Providing services under this contract from 7/2017-current.
Tiffany Wright, DCFS Director
tiffany.wright@dhs.arkansas.org

2. Oklahoma Department of Human Services.
Keri Peck, Field Administrator, Resource Family Partnerships.
keri.peck@okdhs.org
405-818-8528

3. Missouri Children's Division.
Dawn Phillips, Child Placing Licensing Consultant
(573) 915-8316

Authorized Signature: _____


(Use Ink Only)

Title: Executive Director

Printed/Typed Name: Alan Bixler

Date: 12/20/23

Details

For service of process contact the [Secretary of State's office](#).

LLC Member information is now confidential per Act 865 of 2007

For access to our corporations bulk data download service [click here](#).

Corporation Name
ASSEMBLIES OF GOD FAMILY SERVICES AGENCY

Fictitious Names
COMPACT FAMILY SERVICES

Filing #
800109208

Filing Type
Nonprofit Corporation

Filed Under Act
Dom Nonprofit Corp; 1147 of 1993

Status
Good Standing

Principal Address
2325 MALVERN AVE. HOT SPRINGS, AR 71901

Reg. Agent
ALAN BRADEN BIXLER

Agent Address
2325 MALVERN AVENUE HOT SPRINGS NATIONAL PARK, AR 71901

Date Filed
05/01/2007

Officers
ROBERT J. MICHELS, Incorporator/Organizer
LARRY MOORE, Principal
BILL NEWBY, Principal
DOUGLAS CLAY, Principal
DONNA WASHBURN, Director
KEN TRIP, Director
ALAN BIXLER, Director
RICK DUBOSE, Chairman
RICK MAYS, Director

Foreign Name
—

Foreign Address
—

State of Origin
AR

- [Purchase a Certificate of Good Standing for this Entity](#)
- [Submit a Nonprofit Annual Report](#)
- [Change this Corporation's Address](#)