

State of Arkansas  
DEPARTMENT OF HUMAN SERVICES  
700 South Main Street  
P.O. Box 1437 / Slot W345  
Little Rock, AR 72203

**ADDENDUM 1**

**TO:** All Addressed Vendors  
**FROM:** Office of Procurement  
**DATE:** February 20, 2024  
**SUBJECT:** 710-24-0015 Developmental Disability Services

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The following change(s) to the above referenced IFB have been made as designated below:

- ☒ Change of specification(s)  
☐ Additional specification(s)  
☒ Change of bid opening date and time  
☐ Cancellation of bid  
☒ Other

**CHANGE OF SPECIFICATION(S)**

- Section 2.3.J – remove and replace with the following:

The Contractor shall work in conjunction with the family and DCFS to ensure the child placed received adequate and appropriate educational services in compliance with Arkansas and Federal law, including Department of Education (DOE) rules and regulations.

**OTHER**

- Section 2.3.K.2 – move this language from 2.3.K.2 and add Section 2.3.S

The Contractor must meet DHS/DCFS Minimum Licensing Standards for Child Welfare Agencies ([https://humanservices.arkansas.gov/wp-content/uploads/PUB\\_04\\_A.pdf](https://humanservices.arkansas.gov/wp-content/uploads/PUB_04_A.pdf)), incorporated herein by reference, in addition to any other training.

- Foster parents must follow the provisions of the Resource Parent Handbook (Attachment I)
- Foster parents must be trained in a curriculum specific to the population that they are serving.
- Foster parents must be trained in CPR/First Aid as prescribed by the American Red Cross or the American Heart Association.
- If child is placed in an Alternative Living arrangement, Contractor shall employ, train, and maintain enough appropriately trained staff persons to meet the child's need for supervision twenty-four (24) hours a day.
- The Contractor must provide on-going training and support to foster parents and caregivers to ensure health, safety, and well-being of child.
- The Contractor must maintain up-to-date training records detailing training provided for all employees.

- Official Bid Price Sheet – remove and replace with the Revised Official Bid Price Sheet

**CHANGE OF BID OPENING DATE/TIME**

- Bid submission date and time changed to: March 1, 2024, 1:00 pm Central Time.
- Bid opening date and time changed to: March 1, 2024, 2:00 pm Central Time

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The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: David King, [DHS.OP.Solicitations@dhs.arkansas.gov](mailto:DHS.OP.Solicitations@dhs.arkansas.gov) at (501) 683-6456.

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Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company