

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

| Question ID | Reference (page number, section number, paragraph) | Specific Language | Question | Answers |
|----------------|--|---|---|--|
| <i>Example</i> | <i>Page 7, section 1.15, C</i> | J. Vendors may submit multiple bid | <i>May vendors submit more than one bid?</i> | <i>yes See section 1.15, J</i> |
| 1 | Page 2, section 1.3 | As a result of this RFP, OP intends to award contracts to multiple Contractors. | What would be the number of awards you intend to give(approximate number)? | <i>There is no target number of awards.</i> |
| 2 | | | What are the estimated funds that are estimated to be allocated for this contract? | <i>Not applicable to this solicitation.</i> |
| 3 | Page 2, section 1.3 | The anticipated start date for the contract is (date). | What is the tentative start date of this engagement? | <i>The anticipated start date for any contract resulting from this solicitation is June 1, 2025 (subject to State approval). See Section 1.31 of the solicitation document.</i> |
| 4 | | | What is the work location of the proposed candidates? | <i>The Prospective Contractor must indicate which counties the Prospective Contractor can provide services in on page 4 of the Response Packet.</i> |
| 5 | | | Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again? | <i>DCFS seeks to add PLPA contractors to an existing vendor pool. Currently active contracts will not be affected and vendors already providing this service under contracts with DCFS are not required to submit proposals in response to this RFP. See Section 2.1 of the solicitation document.</i> |
| 6 | | | Are there any pain points or issues with the current vendor(s)? | <i>No</i> |
| 7 | | | Could you please share the previous spending on this contract, if any? | <i>Not applicable to this solicitation.</i> |
| 8 | | | Is there any mandatory subcontracting requirement for this contract? If yes, Is there any specific goal for the subcontracting? | <i>Subcontracting is not required or prohibited. Prospective contractors must indicate whether the Prospective Contractor intends to use subcontractors by completing the Proposed Subcontractors Form in the Response Packet. See Section 1.13 of the solicitation document.</i> |
| 9 | | | How many positions were used in the previous contract (approximate)? | <i>This RFP is not replacing any current PLPA contracts. DCFS seeks to increase the PLPA vendor pool. The question submitted is not relevant to this RFP.</i> |
| 10 | | | How many positions will be required per year or throughout the contract term? | <i>This is unknown at the present time.</i> |
| 11 | | | If the resources we provide at the time of proposal submission are not available at the time of a potential contract award could vendors replace them with equally qualified resources? | <i>Prospective Vendors should communicate immediately to OP any changes in their ability to provide the services sought by this RFP.</i> |
| 12 | | | Can we provide hourly rate ranges in the price proposal? | <i>No.</i> |
| 13 | | | Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance? | <i>This contract is for private licensed resource homes. There are no parameters aroundwork space for administration staff.</i> |
| 14 | | | Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes? | <i>A resume is not required, however, the Prospective Contractor must indicate whether they are licensed on page 5 of the Response Packet and provide a copy of the license or complete the attestation (page 6) accordingly. See section 2.3.C of the solicitation document.</i> |
| 15 | | | Are there any mandated Paid Time Off, Vacation, etc.? | <i>No.</i> |