

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	Reference (page number, section number, paragraph)	Specific Language	Question	Answers
Example	Page 7, section 1.15, C	J. Vendors may submit multiple bid	May vendors submit more than one bid?	yes See section 1.15, J
1	Page 10, Section 2.3, A-D	English	Are locum agency allowed to bid on the contract	Yes.
2	Page 10, Section 2.3, A-D	English	locum agencies don't disclose their candidate's proprietary information before a contract is issued. Can the requirement for a copy of the physicians license, CSR and DEA be waived?	No.
3	Page 10, Section 2.3, A-D	English	If the requirement for a copy of the physician's license, CSR and DEA can not be waived, can we redact the physicians personal/identifying information?	Yes.
4	Page 10, Section 2.4, A1	English	Is this an inpatient or outpatient need?	Inpatient/Residential Facility
5	Page 11, Section 2.4, Subsection B	The neurologist is expected to provide services Monday through Friday, from 8:00 AM to 4:30 PM CST, with an estimated total of 24 monthly hours. Given that the stated daily schedule accounts for 8.5 hours per day over five working days per week, this calculation appears inconsistent with the total of 24 hours per month.	Could you clarify how the monthly total of 24 hours is determined in light of the specified daily and weekly schedule?	The daily schedule will be established by the CHDC medical department and the neurologist. See IFB Section 2.4 (B)(2)
6	Page 10, Section 2.3, Subsection C	The Contractor must be a Board-Certified Neurologist and licensed to practice medicine in the State of Arkansas.	Can the agency confirm that temporary or provisional licenses for neurologists are not acceptable, even if the neurologist is otherwise eligible for permanent licensure in Arkansas?	Correct.
7	Page 5, Section 1.5, Subsection A	Vendor(s) must include all pricing on the Official Bid Price Sheet(s) only. Any cost not identified by the successful vendor but subsequently incurred in order to achieve successful operation shall be borne by the vendor	Does the agency allow for reimbursement of travel and lodging expenses incurred while providing services, or should these costs be included in the hourly rate provided on the Official Bid Price Sheet? If reimbursement is allowed, are there specific rates or limits that apply?	No.

8	Page 11, Section 2.4, Subsection A, Point 4	The neurologist must be available twenty-four (24) hours per day, including weekends and holidays, to respond to calls from CHDC and for consultation(s) with medical, nursing and/or other team staff	What is the expected response time for on-call requests? Is there a specific requirement for the neurologist to be within a certain distance or vicinity of the facility during on-call hours to allow for in-person responses if necessary?	1) <i>Neurologist must respond to an on-call request within two (2) hours.</i> 2) <i>No.</i>
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