

## ATTACHMENT L - DELIVERABLES CHART

*This deliverables chart is indicative only and non-exhaustive. The Contractor shall be responsible for all deliverables specified in the solicitation according to the associated deadlines.*

*Note: The State may be open to negotiations of deliverable deadlines.*

Item	Deliverable Description	Acceptance Criteria	Section	Deadline
<b>Design Phase</b>				
1.	Kickoff Meeting	Virtual	2.6.A	30 calendar days after contract start.
2.	Transition-In Plan	Acceptance of Deliverable Form	2.6.A.1	Prior to the kickoff meeting.
3.	Draft Test Plan	Acceptance of Deliverable Form	2.6.A.2	Prior to kickoff meeting.
4.	Final Test Plan	Acceptance of Deliverable Form	2.6.A.2	5 calendar days of receipt of DHS's comments
5.	Functional Design Document	Acceptance of Deliverable Form	2.6.B.1	30 calendar days after contract start.
6.	Detailed Design Document	Acceptance of Deliverable Form	2.6.B.2	45 calendar days after contract start.
7.	Interface Control Document	Acceptance of Deliverable Form	2.6.B.2	45 calendar days after contract start and updated 90 days prior to implementation.
8.	Life Cycle Testing Plan	Acceptance of Deliverable Form	2.6.B.3	30 calendar days after contract start.
9.	Test Plan	Acceptance of Deliverable Form	2.6.B.3.a	Prior to the kickoff meeting.
10.	Back-Up and Recovery Plans	Acceptance of Deliverable Form	2.6.B.3.b	30 calendar days after contract start.
11.	System Security Plan	Acceptance of Deliverable Form	2.6.B.3.c	45 calendar days after contract start.
12.	Security Assessment and Authorization	Acceptance of Deliverable Form	2.6.B.3.c.1.b)	90 calendar days of operation and as agreed upon thereafter.
13.	Annual Statement on SSAE	Acceptance of Deliverable Form	2.6.B.3.c.1.d)	Prior to the kickoff meeting.
14.	Training Plan	Acceptance of Deliverable Form	2.6.B.4	30 calendar days after contract start.

15.	Retailer and TPP Agreements	Acceptance of Deliverable Form	2.6.B.5	30 calendar days after contract start.
16.	Anti-Fraud Plan	Acceptance of Deliverable Form	2.6.B.6	30 calendar days after contract start.
17.	Final Staffing Plan	Acceptance of Deliverable Form	2.6.B.7	30 calendar days after contract start.
18.	Project Management Plan	Acceptance of Deliverable Form	2.6.B.8	30 calendar days after contract start and as agreed upon thereafter
19.	Preliminary - Project Work Plan	Acceptance of Deliverable Form	2.6.B.9	2 weeks after contract start
20.	Final – Project Work Plan	Acceptance of Deliverable Form	2.6.B.9	10 business days of receipt of DHS comments.
21.	Draft - Communication Plan	Acceptance of Deliverable Form	2.6.B.10	30 calendar days after contract start
22.	Final – Communication Plan	Acceptance of Deliverable Form	2.6.B.10	5 calendar days of receipt of DHS comments.
23.	Change management Plan	Acceptance of Deliverable Form	2.6.B.11	30 calendar days after contract start
24.	Risk Management Plan	Acceptance of Deliverable Form	2.6.B.12	30 calendar days after contract start.
25.	Quality Assurance/Quality Control Plan	Acceptance of Deliverable Form	2.6.B.13	30 calendar days after contract start
26.	Draft - Configuration Plan	Acceptance of Deliverable Form	2.6.B.14	30 calendar days after contract start
27.	Final - Configuration Plan	Acceptance of Deliverable Form	2.6.B.14	5 calendar days of receipt of DHS comments.
28.	Business Continuity Plan	Acceptance of Deliverable Form	2.6.B.15	120 calendar days after contract start, then semi-annually.
<b>Development and Testing Phase</b>				
29.	System Test Scripts	Acceptance of Deliverable Form	2.7.A	30 calendar days after contract start.
30.	Test Results	Acceptance of Deliverable Form	2.7.B	Due within 5 calendar days after each test
31.	Updated Detailed Design Document	Acceptance of Deliverable Form	2.7.C	Updated to reflect any system modifications within 30 calendar days of changes.
32.	System Operations and Interface Procedures Manual	Acceptance of Deliverable Form	2.7.D	30 calendar days after contract start and updated as needed.

33.	Reports Manual	Acceptance of Deliverable Form	2.7.E	45 calendar days after contract start
34.	Settlement/Reconciliation Manual	Acceptance of Deliverable Form	2.7.F	30 calendar days after contract start
35.	EBT Program Manual	Acceptance of Deliverable Form	2.7.G	60 calendar days after contract start
<b>Transition-In Phase</b>				
36.	Status Meeting minutes	Acceptance of Deliverable Form	2.8.D	Due 2 business days after each meeting
<b>Transition Out</b>				
37.	Transition-Out Plan	Acceptance of Deliverable Form	2.10.A	1 year prior to the maximum contract end date or another DHS re-approved timeline
38.	Proprietary Data	Acceptance of Deliverable Form	2.10.D	30 calendar days prior to contract end date
<b>Other</b>				
39.	Draft EMV Card Transition and Replacement Plan	Acceptance of Delivered Form	2.14. B.4	2 business days after the conclusion of Design phase.
40.	Final EMV Card Transition and Replacement Plan	Acceptance of Delivered Form	2.14.B.4	5 calendar days of receipt of DHS comments
41.	Customer Service Center Disaster Contingency Plan	Acceptance of Delivered Form	2.15	120 calendar days after contract start, then semi-annually.
42.	EBT Program User Manual	Acceptance of Deliverable Form	2.16.A	30 calendar days after contract start.
43.	Retailer User Manual with Quick Reference Guide	Acceptance of Deliverable Form	2.16.C.1	90 calendar days after contract start.
44.	Problem Resolution Procedures	Acceptance of Deliverable Form	2.21.E.1	10 calendar days after contract start and 10 calendar days after each contract renewal.
45.	Anti-Fraud Plan/Fraud Analysis	Acceptance of Deliverable Form	2.23	30 calendar days after contract start, then semi-annually thereafter