## **XAR**Medicaid HEALTHCARE PORTAL

### Maternal Life360 HOME Portal

The Life360 Provider portal is only available to enrolled providers in the Life360 HOME program and Life360 hospital's Provider account.

To create an Authorization, or a request to enroll an individual in the Maternal Life360 HOME program, the Life360 will need the following items:

- Beneficiary information including Full Name, Date of Birth, and Medicaid/insurance ID of the individual that the Life360 is requesting to enroll. The portal will accept either Date of Birth or Medicaid/insurance ID.
- A referral, or documentation of the primary Supervision of High-Risk Diagnosis code from the individual's medical provider.
- The individual's consent to participate in the Maternal Life360 HOME services including signature.



 Go to the portal landing page and log in using your User ID and password. If you do not have a User ID and password, click Register Now or see the JOB+AID "Registering on the Portal."

If you have already logged in, skip to **step 2**.







For more information call 1-800-691-6464

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## **XARMedicaid** HEALTHCARE PORTAL



- 2. Click on the Care Management tab.
- 3. Click on Create Authorization.







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		Med	licaid				Contact Us		
	ome Eligibility	Claims	Care Management	Provider Functions	Files Exchange	Resources			
	Create Authorization   View Authorization Status   Maintain Favorite Providers           Care Management > Create Authorization         Friday 11/04/2022 07:34 A								
	Provider Name		Role IDs						
	Create Authoriza	tion							
	The * (in red) indicates required fields when the ADD button is selected. O State Medical O AFMC Life 360								
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	Requesting Provi	der Inform	ation						

- 4. Select Life360 radio button above the Process Type field.
- 5. Once selected, choose the Maternal Process Type.

ARMed	icaid				<u>Contact Us</u>   <u>Logout</u>
Home Eligibility Claims	Care Management	<b>Provider Functions</b>	Files Exchange	Resources	
Create Authorization   View Auth	orization Status   Maint	tain Favorite Providers			
Care Management > Create Authoriza	ation				Friday 11/04/2022 07:37 AM CST
Provider Name	Role IDs				
Create Authorization					?
The * (in red) indicates requir	O State Medical				life 360
Requesting Provider Informa	ation				Expand All   Collapse All
Provid	Rural	ID T	f <b>ype N</b> PI		Name FAREED KANNOUT MD
Beneficiary Information					-





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Home E	ligibility	Claims Ca	are Management	Provider Functi	ions File	s Exchange	Resources		
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			fields when the ADD State Medical pe Maternal V on				ОАГМС		Life 360 Expa
		Provider Taxono	ID 1144242892		ID Type	NPI		Name FA	REED KANNOUT
Benefic	iary Inform	nation							
		*Beneficiary *Last Na *Birth Dat	me			*First Name		]	

6. Once selected, the "Estimated due date" field should appear under the "Life360 Information" panel.

Enter the estimated due date.

**Note:** This authorization requires an estimated due date that is a future date. If the date is left blank or is a date that is not greater than the current date, errors will be received.







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## **ARMedicaid** HEALTHCARE PORTAL

7. Once complete, fill in all required fields including **Beneficiary Information (Medicaid ID)**, Servicing Provider Information, and Diagnosis code, Service Details. If Beneficiary ID is not known, enter at least two of the following: Enter Social Security Number, First and Last Name and Date of Birth.

	<b>AR</b> Medic	aid		Contact Us   Logo
			sources	
		ation Status   Maintain Favorite Providers	Sources	
	<u>Care Management</u> > Create Authorization			Friday 11/04/2022 07:49 AM CST
	Provider Name FAREED KANNOUT	Role IDs		
	Create Authorization			?
	The * (in red) indicates required fi	elds when the ADD button is selected. State Medical	O AFMC	Life 360
	*Process Type	e Maternal V		Expand All   Collapse All
	Requesting Provider Information			-
	Provider II Taxonom	D 1144242892 ID Type NPI Y _	Name FAREED K	ANNOUT MD
	Beneficiary Information			-
7-	*Beneficiary II *Last Nam *Birth Date	e *First Name		
he Referring	Life 360 Information			-
rovider is	Estimated due date	9 11/18/2022		
ne physician	Referring Provider Information			-
OBGYN, PCP, itc.) referring the lient for Life360 ervices	Referring Provider same a Requesting Provide Select from Favorite Provider II Taxonom	rs No favorite providers available. V D Q ID Type Name	e _	Add to Favorites 🗌
rovider number or the location	Service Provider Information			
vhere services vere rendered facility)	Service Provider same a Requesting Provide Select from Favorite	r		
	*Provider II	ID Type NPI Name	e FAREED KANNOUT MD	Add to Favorites 🛛 🖉
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	Diagnosis Information			Ξ.
	Click the Remove link to remove the	ntered is considered to be the principal (primary) Diagnosis Code. e entire row.		
	Diagnosis Type	Diagnosis Code		Action
	ICD-10-CM	J1000-FLU DUE TO OTH IDENT FLU VIRUS W UNSP TYPE OF PNEUMON	IIA	<u>Remove</u>
	Click to collapse.			
	Diagnosis Type ICD-10-C	M ✓ Diagnosis Code ⊕		
		Add Cancel		

Note: A high risk pregnancy diagnosis is required.





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ARKANSAS DEPARTMENT OF

HUMAN SERVICES

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8. Under the Service Details Panel, only <u>one</u> detail line can be added. Codes and Modifiers are not needed and should NOT be entered. You <u>must</u> enter a From Date, To Date and <u>1</u> Unit on the Service Details panel. Additionally, the From Date, To Date should span a minimum of one month. Once entered, click "Save Service" to add the service line to your authorization.

	vice Details						E	
				uthorization Submission for Maternal. lick '-' to collapse the row. Click <b>Copy</b> to copy or <b>Remove</b> to remove the e	entire row.			
	Line #	From Date	To Date	Code	Modifiers	Units	Action	
Ξ	1	11/04/2022	11/11/2022			1	<u>Remove</u>	
*	From Date 🛛	11/04/2022	То	Date e 11/11/2022				
	Modifiers 0							
	Units	1	1					
	Requested	1	Addition	al Service Code Description			٦	
	Dollars							
	Sa	ve Service	Cancel Servic	e				
Pro	vider Notes							

### 9. To submit an attachment (Maximum File Size: 700MB)

You *must* attach the client consent form and high-risk referral. To attach, please complete the following:

- Scroll down to the Attachments Panel. Click the "+" to expand the panel.
- Attachment Process:
- 1. Select a file to be uploaded.
  - a. a. A progress/flashing yellow indicator will be displayed.
  - b. b. The yellow indicator will turn to green when the upload is complete.
- 2. Select the **Add** button to add the attachment to the authorization.

	Attach	ments			E				
	To add an attachment, complete the required fields and click the Add button. Use the "Other" selection to upload attachments not in the list.								
	Click th	e Remove link to remove the entire r	Div.						
	#	Transmission Method	File	Attachment Type	Action				
	E Clic	k to collapse.	,	1					
		*Transmission Method EL-El	ectronic Only 🗙						
		Upload File							
		Tes	ting Member Consent Form upload.docx						
		*Attachment Type (REQ	UIRED) Member Consent 🗸						
		*Description	UIRED) Member Consent						
9 +		(REQ	UTRED) Member Consent UTRED) Medical Referral (with High-Risk diagnostic code) (ONAL) Other Miscellaneous						
fm	C	•	gainwell	HUMAI					
		F	or more information call <b>1-800-691-6464</b>						

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S

The attachment will display in the list of attachments when this is complete.

#	Transmission Method	File	Control #	Action
1	EL-Electronic Only	27MB.TXT (29038K)	20201007143804	Remove

If you have no additional attachments, click **Submit**. If you have more than one attachment, you will need to repeat the process and will be assigned a control number.

Once complete, click **Confirm**.

Provider Notes	•
No Attachments exist for th	nis authorization
Prior Authorization requests cannot be edited or changed after clicking the Confirm	button. Please ensure required fields are completed appropriately.
Back	Confirm Cancel

10. Once you click **Confirm** – you will be given an **Authorization Tracking Number** that will allow you to keep track of your request until it is approved or denied.

	Home         Eligibility         Claims         Care Management         Provider Functions         Files Exchange         Resources									
	Create Authorization   View Authorization Status   Maintain Favorite Providers									
	Care Management > Authorization Receipt Friday 11/04/2022 07:56 AM CST									
	Provider Name FAREED KANNOUT Role IDs Provider - In Network - 1144242892 (NP V									
	Authorization Receipt	?								
10-	Your Authorization Tracking Number 3038654 was successfully submitted.									
	Click <b>Print Preview</b> to view authorization details and receipt. Click <b>Copy</b> to copy member data or authorization data. Click <b>New</b> to create a new authorization for a different member.									
	General Authorization Receipt Instructions									
	Print Preview Copy New									







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To access the Authorization status report

11. Click on the Files Exchange tab.



12. Click "Provider Downloads" on the File Exchange panel.

ARMedi	caid				<u>Contact Us</u>   Logou
Home Eligibility Claims	Care Management	Provider Functions	Files Exchange	Resources	
rovider Downloads   Health Care	Innovation - Document	Retrieval System			
Files Exchange					Wednesday 09/02/2020 11:10 AM CST
Provider Name	Role IDs				
Files Exchange					
Provider Downloads					







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### 13. From the drop-down list, select Life360 Enrollment Prior Authorizations CSV

File Download The * (in red) indicates rea inter your search criteria an		s when the ADD button is selected. <b>Search</b> button.	
c	Category	COVID CSV REPORT	~
		COVID CSV REPORT LIFE360 MEMBER ASSIGNMENT FAILURE REPORT CSV FORMAT	
Search		UTILIZATION REVIEW RECONSIDERATION DENIAL LETTER UTILIZATION REVIEW PRIOR AUTHORIZATION DENIAL LETTER - PROVIDE LIFE360 MEMBER ROSTER CSV FORMAT	ER
		UTILIZATION REVIEW RECONSIDERATION APPROVAL LETTER UTILIZATION REVIEW PRIOR AUTHORIZATION APPROVAL LETTER EXPLANATION OF RECOUPMENT	
		LIFE 360 ENROLLMENT PRIOR AUTHORIZATIONS CSV TITLE XIX - PROVIDER REMITTANCE ADVICE (TXIX) PROVIDER REVALIDATION NOTICE LETTER 30, 60, AND 90 DAY. MC/CAP PAYMENT LISTING (LIFE360 MATERNAL) CSV FORMAT MC/CAP PAYMENT LISTING (LIFE360 MATERNAL) PDF FORMAT	

14. Enter the desired date range and click Search.



15. Select the report you wish to view.

Files Available to Download From 11/18/2022 To 12/2/2022	
To Download the file; click the File Name	
	Total Records: 4
File Name	Create Date 🔻
PAU-A360-C.PAX REPORTS.PAX REPORTS CSV.20221128.20221130050013.220053105-8761.CSV	11/28/2022 00:00
PAU-A360-C.PAX REPORTS.PAX REPORTS CSV.20221128.20221130140012.220053105-9622.CSV	11/28/2022 00:00
PAU-A360-C.PAX REPORTS.PAX REPORTS CSV.20221124.20221125200012.220053105-2617.CSV	11/24/2022 00:00
PAU-A360-C.PAX REPORTS.PAX REPORTS CSV.20221118.20221123132528.220053105-5958.CSV	11/18/2022 00:00

**Note**: The reports will be generated weekly, on Friday evening, and will include all **Life360 Authorizations** created during the week (Saturday through Friday). The reports will also include any **Life360 Authorizations** finalized during that same timeframe. One of the following statuses will be shown on the reports: "Pending", "Approved", and "Denied".







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