BID RESPONSE PACKET 710-19-1026R

PRICING

Submission Date: May 9, 2019 Bid Opening Time: 10:00am

Northeast Arkansas Community Mental Health Center d/b/a Mid-South Health Systems, Inc. 2707 Browns Lane Jonesboro, AR 72401

OFFICIAL BID PRICE SHEET

Regions	Maximum Annual Rate	Maximum Monthly Rate			
Region 1	\$233,885.84	\$19,490.48			
Region 2	\$136,320.00	\$11,360.00			
Region 3	\$407,726.88	\$33,977.24			
Region 4	\$185,140.80	\$15,428.40			
Region 5	\$313,229.64	\$26,102.47			
Region 6	\$194,055.00	\$16,171.25			
Region 7	\$212,541.84	\$17,711.82			
Region 8	\$317,100.00	\$26,425.00			

Bids rates must be no more than the maximum rates specified above. Bidder acknowledges by signing that prices quoted over the maximum rate for the region bid will disqualify their bid.

*******NOTE:** Please indicate the region you are bidding on in the space provided below.

Region _____3

DESCRIPTION	FIXED Monthly Rate				
Drug and Alcohol Safety Educational Program (DASEP)	\$ 33,977.24				

AUTHORIZATION SIGNATURE

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name:	Northeast Arkansas Community Mental Health Center d/ b/a Mid-South Health Systems, Inc.	Date:	05-07-19
Signature:		Title:	Executive Director
Printed Name:	Ruth Allison Dover		



Arkansas Department of Human Services Division of Behavioral Health Drug and Alcohol Safety Educational Program Budget Summary for SFY 2020

Contractor	Contract Period: SFY 2020					
Northeast Arkansas Community Mental Hea	alth Center, Inc.	From:	July 1, 2019			
D/B/A Mid-South Health Systems, Inc.		To:	June 30, 2020			
ADDRESS						
2707 Browns Lane						
Jonesboro, AR 72401						
BUDGET CATEGORIES	OADAP	CASH OR IN-	CATEGORY TOTALS			
	FUNDS	KIND FUNDS				
Regular Salaries	269,630	0	269,630			
Fringe	72,800	0	72,800			
Professional Fees and Services	-	0	0			
(Subcontract Employees)						
A. Subtotal	342,430	0	342,430			
REIMBURSABLES:						
Maintenance & General Operations	48,596	0	48,596			
Stakeholders/Town hall meeting	1,500	0	1,500			
Conference Fees & Travel	15,201	0	15,201			
Professional Fees and Services	0	0	0			
Capital Outlay	0	0	0			
Indirect Costs		0	0			
(Up to 10% of Direct Program Costs)						
	05 007		CE 007			
B. Subtotal	65,297	0	65,297			
Q. Tatal Drainated Coasta (A + D)						
C. Total Projected Costs (A + B)	407,726.88	0	407,726.88			
D. Fee Collections from Act 1768						
of 2005: (Estimated)	288,000	o	288,000			
	200,000	l ő	200,000			
L						
GRAND TOTAL (C-D)	119,726.88	0	119,726.88			

Note: Total availibility of Funds includes Fee Collections.

Must be accompanied by the detailed line item supporting schedule.

Attachment #1

Revised 11/3/2010

CONTRACTOR:

Mid-South Health Systems, Inc.

DETAILED LINE ITEM BUDGET SUPPORTING SCHEDULE

Describe in detail the line items within the Categories listed on the Budget Summary; provide justification for the line items and an explanation of how costs were computed. *(Use additional pages if necessary)*

Notice to Applicant: All equipment purchased by any program with contract/grant funds are the property of the Arkansas Department of Human Services, Division of Behavioral Health, Office of Alcohol and Drug Abuse Prevention and must be returned to the OADAP if for any reason the program is terminated or ceases to function as an alcohol/drug abuse related program. See current OADAP Rules of Practice and Procedures Manual (Revised 7/1/2009).

COMPENSATION: See Attached Budget & Budget Justification

SALARIES: \$270,275: Acutal salary paid to the Project Director @ \$22.07/hr; 9 full time DASEP Instructor/Coordinators @ \$12.68/hr., 1 full time DASEP Specialists @ \$15.37/hr, and 1 part-time DASEP Specialist @ \$15.37/hr. The 2 DASEP specialists from the Western counties were grandfathered in at a higher rate than the existing other positions.

FRINGE: \$72,800: FICA, State Unemployment Tax, Worker's Compensation Insurance, Health Insurance, Life Insurance, Long Term Disability Insurance, Retirement Plan Contibutions, Sick Leave, Annual Leave and Paid Holidays. These benefits average 27%

SUBCONTRACT EMPLOYEE: \$0

REIMBURSABLES:

MAINTENANCE & GENERAL OPERATIONS: \$48,596:

Travel - \$29,616.06 Mileage is reimbursed at \$0.42 per mile. This mileage will be reimbursed for program travel to the 70 courts and other related program required travel in 20 counties. Miles Budgeted total 70514.43.

Telephone - \$2,160: Telephone service and Long distance charges for DWI related phone calls, as well as \$20 per month per employee cell phone stipend for use of personal cell phone for work related calls.

Postage - \$700: Postage for DWI program related correspondence.

Office & Program Supplies - \$5,000: Office supplies utlized by the DWI program staff.

Wireless Data Connect Cards for Laptop PC's \$3,780: \$35/month for each of the 9 DASEP Staff to connect with Driver Control while in Courts.

Computers & Projectors: \$4,800: 4 Laptop computers @ \$1200 each for use of DASEP staff to use for education classes & required documentation, and use in the courts to connect with driver control.

Software: \$2,000: 4 software setup for laptops with Microsoft Office, Adobe Acrobat & Trend Micro antivirus @ \$500 e Website: \$540: Upkeep and maintenance for DASEP website @ \$45 per month

STAKEHOLDERS/TOWN HALL MEETING (include on monthly report when this event occurs)

Annual Stakeholders Meetings- \$1,500: 3 Annual Stakeholders Meetings will be held. 1 for Southern Counties and 1 for Northern Counties, and 1 for Western Counties. Costs include expenses for food, refreshments & meeting venue.

CONFERENCE FEES & TRAVEL: \$15,201 Reimbursement for travel, lodging and meals, as well as registration for Annual DASEP conference hosted by DAABHS. In-state training / conference : Registration \$6,750x 9 employees. Lodging \$5,400 at \$200 per night for 3 nights x 9 employees. Meals & incidentals \$531 at \$59 per day per 9 employees. Roundtrip mileage 6000 miles @ \$.42 per mile = \$2,520

INDIRECT COST: None

PROFESSIONAL FEES AND SERVICES : None

CAPITAL OUTLAY:None

SUBTOTAL:

\$407,726.88

FEE COLLECTIONS: - \$288,000: This is the estimated amount furninshed by ADAP to reflect the amount collected from the participants in the DWI Classes (\$150 per participant) collected from persons successfully completed the DWI treatment programs.

TOTAL AWARD Request:

\$119,727.88

Revised 11/3/2010

288,000

119,727



Fee Collections

Grand Total

Mid-South Health Systems, Inc. DWI Program Budget Budget SFY 2019

			Total Hours	DASEP					
	Category	County	Worked Per Week	Worked Per Week	Hourly Rate	FTE	Salary	DWI Program	_
Regular Salaries	Project Manager	Phillips	40	40	\$ 22.07	100%	45,906	45 906	Laketha Brown-Fluker
	DASEP Instructor / Coordinator	Crittenden	40	40	\$ 12.68	100%	26,380	26,380	Ruby Adams
	DASEP Instructor / Coordinator	Monroe/Lee/St Francis	40	40	\$ 12.68	100%		26,371	
	DASEP Instructor / Coordinator DASEP Instructor / Coordinator	Cross/St Francis Mississippi	40 40	40	\$ 12.68 \$ 13.20	100% 100%		26,371 27,456	
	DASEP Instructor / Coordinator	Poinsett	40	40	\$ 12.68	100%	26,374	26,374	Lynn Phillips
	DASEP Instructor / Coordinator	Craighead	40	40	\$ 13.20	100%			Kaleb Dunivan
	DASEP Instructor / Coordinator DASEP Instructor / Coordinator	Clay/Greene/Randolph/Lawrence To Be Determined	40 40	40	\$ 12.68 \$ 13.20	100%			William Rice To Be Determined
	DASEP Instructor / Coordinator	To Be Determined	40	40	\$ 13.20	100%		27,456	To Be Determined
	DASEP Specialist	Jackson/ Woodruff	40	40	\$ 15.86	100%			Gary Browning
	DASEP Specialist DASEP Instructor / Coordinator	White Independence/Fulton/Izard/Sharp	32 40	32 40	\$ 15.37 \$ 12.93	100% 100%			Alan Edwards John Engelhardt
	DASEP Instructor / Coordinator	To Be Determined	40	40	\$ 13.20	100%		27,456	
Total Salaries							269,630	269,630	406,910
Fringe: @ 27% of Salaries									72,800
Maintenance & General Op	eralions			Sq Ft	Rate*				
Office Rent	Craighead			300	9.00	2,700			
Office Rent	Crittenden			300		2,700			
Office Rent	Mississippi			300 150		2,700 1,350			
Office Rent Office Rent	Phillips Randolph			300		2,700			
Office Rent	St. Francis			175		1,575			
Office Rent	White			200	9.00	1,800			
Office Rent	Jackson			200 200	9.00 9.00	1,800 1,800			
Office rent Training Room Rent	lzard Craighead		30%		9.00	3,845			
Training Room Rent	Crittenden		30%		9.00	718			
Training Room Rent	Lee		30%		9.00	486			
Training Room Rent	Monroe		30% 30%		9.00 9.00	643 810			
Training Room Rent Training Room Rent	Phillips Woodruff		30%		9.00	675			
Training Room Rent	Mississippi		30%		9.00	1,080			
Training Room Rent	White		30%		9.00	1,350			
Training Room Rent	Jackson		30%	500	9.00	1,350		0	
Total Rent								Ū	
						70,514.43	0.42	29,616.06	
	Travel Telephone	Miles				10,514.45	0.42	29,616.06	
	Postage							700	
	Training Material and Videos							5,000	
	Office Supplies Printing & Reproduction							5,000	
	Wireless Data Connect Service							3,780	
	Computers & Projectors							4,800	
	Software							2,000	
	Laptop Cases Website							540	
Total Maintenance & Generation	al Operations								48,596
Stakeholders/Town hall mee	ating								1,500
Conference Fees & Travel	DASEP Conference sponsored by	DAABHS							15,201
Capital Outlay	None								0
Indirect Costs									0
Subcontracted Employee									0
Total Projected Costs									407,726.88