

OFFICIAL PRICE SHEET

| Item | Description | Estimated Annual QTY | Unit of Measure | Unit Price | Extended Price (QTY x Unit Price) |
|------|---------------------------|----------------------|-----------------|------------|--------------------------------------|
| 1 | Psychological Evaluations | 400 | Each | 575.00 | \$230,000.00 |
| 2 | Court Attendance | 400 | Each | 287.50 | \$115,000.00 |

ANNUAL TOTAL \$ 345,000.00

Please select the region(s) that services can be provided (Refer to Attachment H – DCFS Area Map)

- ☐ Area 1
- ☐ Area 2
- ☒ Area 3
- ☐ Area 4
- ☐ Area 5
- ☐ Area 6
- ☐ Area 7
- ☐ Area 8
- ☐ Area 9
- ☐ Area 10

JUSTIFICATION FOR PRICING

Psychological Care Center of Northeast Arkansas determined the cost of the psychological evaluations independently, and without collusion. No prior information concerning these prices has been received from, or given to, a competitive company.

GENERAL ADMINISTRATIVE COSTS

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|--|-------------|
| Dedicated fax line (\$70/month) | \$840.00 |
| Dedicated phone (\$70/month) | \$840.00 |
| Rent (\$2,250/month) | \$27,00.000 |
| Utilities (water, electricity, fees = approximately \$400/month) | \$4,800.00 |
| Internet (\$70/month) | \$840.00 |
| Business vehicle (gas/maintenance) | \$4000.00 |
| Cell Phones (\$160/mo.) | \$1,920.00 |

PROFESSIONAL COSTS

| | |
|---|-------------|
| Professional Licensing: | \$450.00 |
| Continuing Education/Forensic and Ethics trainings: | \$3000.00 |
| Malpractice Insurance: | \$1,150.00 |
| Typing: (\$17.50/evaluation) | \$7000.00 |
| Miscellaneous Typing (court, letters, etc.): | \$2000.00 |
| Hand Test Scoring | \$10,000.00 |
| Records Retrieval | \$1000.00 |
| Records Storage | \$720.00 |
| Document Shredding | \$1000.00 |

Administrative Assistant duties associated with the start to completion of evaluations (scheduling, rescheduling, coordinating with caseworkers, working with financial coordinators, directing clients to/from facilities, purchasing, filing and preparing files, storage, records retrieval, mail, billing, interfacing with attorneys and courts, receiving subpoenas and scheduling/coordinating court appearances, etc.)

Psychological Examiner Salary

Psychologist Salary

Bookkeeping/Payroll and Accounting fees

| | |
|------------------------------|---------|
| Certificate of Good Standing | \$28.00 |
|------------------------------|---------|

TESTING MATERIALS

| | |
|--|------------|
| 16 packages Personality Assessment Inventory forms (25/pkg @\$75.00 ea.) | \$1,200.00 |
| 16 packages Personality Assessment Inventory Profile Sheets (25/pkg @ \$75.00 ea.) | \$1,200.00 |
| 8 packages Personality Assessment Inventory Booklets (10/pkg @\$81.00 ea.) | \$648.00 |
| 2 packages Personality Assessment Inventory for Adolescents (25/pkg @\$75) | \$150.00 |
| 1 package Personality Assessment for Adolescents Booklets (10/pkg @ \$81) | \$81.00 |
| 1 package Personality Assessment for Adolescents Profile Sheets (25/pkg @\$75.00 ea) | \$75.00 |
| 1 package Personality Assessment Inventory Spanish Booklets (10/pkg @ \$81 ea) | \$81.00 |
| 1 package Personality Assessment Inventory Spanish forms (25/pkg @\$75 ea) | \$75.00 |
| 1 package Personality Assessment Inventory Spanish profile sheets (25/pkg @ \$75ea.) | \$75.00 |
| Beck Depression Inventory forms 16 packages (25/pk @ \$66.60 ea.) | \$1065.00 |
| Beck Depression Inventory form Adolescent 1 package (25/pk @\$66.60 ea.) = | \$66.60 |
| 6 packages PSI-4 reusable booklets (10/pk @ \$110 ea.) = | \$660.00 |
| 16 packages PSI-4 Answer Sheets (25/pk @ \$118/pk) | \$1888.00 |
| 16 packages PSI-4 Profile Sheets (25/pk @ \$41 ea) = | \$656.00 |
| 3 packages Stress Index for Parents of Adolescents Booklets (10/pk @ \$78ea) | \$234.00 |
| 8 packages Stress Index for Parents of Adolescents Answer Sheets (25/pk @ \$80 each) | \$640.00 |
| 4 packages Substance Abuse Subtle Screening – 4 (100/pk @ \$212 each) | \$848.00 |

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| 1 package Substance Abuse Subtle Screen-4 Adolescent (100/pk @ \$212 each) | \$212.00 |
| 1 package Substance Abuse Subtle Screening-4 Spanish (100/pk @ \$212 each) | \$212.00 |
| 8 packages Incomplete Sentences Blank – Adult (25/pk @ \$90.50) | \$724.00 |
| 1 package Incomplete Sentences Blank – Adolescent (25/pk @ \$90.50) | \$724.00 |
| 4 packages Coping Response Index Booklets -Adult (10/pk @ \$43.00) | \$172.00 |
| 1 package Coping Response Index Booklets – Adolescent (10/pk @ \$43.00) | \$43.00 |
| 1 package Coping Response Index Answer Sheets (25/pk @ \$88 ea.) | \$89.00 |
| 8 packages Coping Response Index Answer Sheets (25/pk @ \$89.00) | \$712.00 |
| 8 packages Symptom Checklist 90 (25/pk @ \$34.90) | \$279.00 |
| 1 package Symptom Checklist 90 Spanish (25/pk @ \$34.90) | \$35.00 |
| 4 packages Parent Alliance Measure (25/pk @ \$89.00) | \$356.00 |
| 1 MCMI -4 Starter Kit (1 @ \$179 ea)200 | \$179.00 |
| 4 packages MCMI-4 Response Sheets (25/pk @ \$32 ea) | \$128.00 |
| 400 Q local Profile Administration Report (1 each @ \$23) | \$9,200.00 |
| 1 package MCMI-4 Response Sheets – Spanish (25/pk @ \$32 each) | \$32.00 |
| 400 Wechsler Adult Intelligence Screeners (1 @ \$7 each) | \$2800.00 |
| Pearson Licensing Fee (1 year @ \$275) | \$275.00 |
| 400 Wechsler IQ tests (\$17.50 each) | \$7000.00 |
| 400 Wechsler Individual Achievement Test Screeners (3.52 each) | \$1,408.00 |
| 25 Wechsler Individual Intelligence Tests for Children- 4 (5.25 each) | \$131.25 |

*****Sales, and other taxes as well as shipping costs not included in above materials costs.

*Regarding test materials – the test “closet” whether the supply is purchased and maintained electronically (e.g – WAIS-4) or hard copy (e.g. SASSI-4) – materials are estimated on the basis of the number of estimated 400 referrals expected. In general there is a standard testing packet that is administered, however, based on the unique client case often different tests are eliminated, substituted or the packet is added to. Further, based on experience the amount of adolescent and Spanish speaking referrals each years has been relatively small in comparison to the overall referral group. It is necessary however to have testing on hand to accommodate to the times those clients need to be served.

OFFICE SUPPLIES

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|--|------------|
| Printing and Ink | \$3,000.00 |
| Paper | \$500.00 |
| Pens and Pencils/paper clips/ staples/miscellaneous stationary, tape, file folders | \$500.00 |
| Cleaning Supplies/masks/thermometers | \$700.00 |
| Miscellaneous | \$500.00 |

TIME INVOLVED

The psychological evaluation takes anywhere from 3-8 hours depending on the client. The average time would be around 4 hours. Clients complete a packet of paper and pencil tests as noted in the above cost list – which is individualized based on the individual situation and need. They are also given an examination of general ability and in some instances a test of achievement by the Licensed Psychological Examiner. This procedure generally takes a 45 minutes to an hour. Each client is seen by the Licensed Psychologist to discuss the details of their case and for an assessment of their personality/relationship/substance use and other relevant dynamics. The Psychologist makes court appearances as necessary as well as consults with attorneys and caseworkers regarding client cases regarding pertinent issues.

An Administrative Assistant is required for the following duties:

Make and reschedule missed appointments, help clients with any needs they have in locating office or other issues that arise on the day of the appointment, notify caseworkers when appointments are broken, make client packets, keep test and office inventory, order materials, coordinate scheduling of staff and payroll, interface with caseworkers, attorneys or court workers regarding any needs they may have, retrieve records, send dictation to typist, receive dictation from typist and prepare reports to be reviewed, send reports to case workers, manage client files, manage shredding and destruction of old files, coordinating with Financial Coordinator, billing

Additional help and services include:

Hand and computer scoring of testing.

Cleaning

Tax, Bookkeeping and Payroll Services

** Team members working for Psychological Care Center of Northeast Arkansas are independent contractors, therefore are identified in the "subcontractors" section. Skeet Speers lead administrative officer. Terri Naney is provides administrative overflow services and typing. Julie Waldo is primary typist. Deborah Basto provides hand test scoring, cleaning and yard maintenance.