

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

**Instructions:** Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	RFP Reference (page number, section number, paragraph)	Specific RFP Language	Question	Answers
Example	Page 7, section 1.15, C	J. Vendors may submit multiple bid	May vendors submit more than one bid?	yes See section 1.15, J
1	General		Who is the incumbent?	Not applicable
2	General		What is the current hourly rate for this service?	Not applicable
3	General		Can we provide a rate range	No
4	General		Do we need to submit a candidate with our proposal?	Please note Section 2.3 Minimum Qualifications item C on page 10.
5	Attachment C Performance Based Contracting		Is a Performance bond required for this opportunity?	See Section 3.5 on pages 15 and 16
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10				