

#### REVISED

# **OFFICIAL BID PRICE SHEET**

Do not amend or alter any item(s) on the Official Bid Price Sheet

All activities associated with completing the home study which includes, but not limited to, interviews, home visits, contact with collateral witnesses/referenced, court appearances, paper work, travel, etc. must be included in the rate.

SUPERVISED INDEPENDENT LIVING PROGRAM PROPOSED DAILY RATE			
SIL LEVEL 1	SIL LEVEL 2		
☐ Apartment \$	☐ Apartment \$		
Shared Housing \$ 119.27	☐ Shared Housing \$		
	☐ Residential \$		

#### **AUTHORIZATION SIGNATURE**

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name: Vera Lloyd Presbyterian Family Suc	Date: March 3 2020
1	Title: CEO
Printed Name: Donna Mahurin	

## INDEPENDENT PRICE DETERMINATION AND CERTIFICATION STATEMENT

The determination of price has been established independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other respondent or competitor.

**Chief Executive Officer** 

3-3-2020 Date

## PROPOSAL PRICE CERTIFYING STATEMENT

Vera Lloyd Presbyterian Family Services, Inc is proposing to serve 1460 units at the daily rate of \$119.27

The total 12-month cost to Division of Children & Family Services will be \$174,133

All services requested at this price will be performed as required.

Pricing proposal is valid for 180 days following the bid opening date of March 4, 2020, 10:30 AM CST

Donna Mahurin

**Chief Executive Officer** 

3-3-2020

Date

# PROPOSED UNIT RATE CALCULATION - SIL PROGRAM

# SHARED HOUSE SETTING - LEVEL 1 FY JULY 1, 2020 - JUNE 30, 2021

COST - (Budget less non-allowable cost)	\$ 174,133
CLIENTS PER DAY (1 house X4 )	4
DAYS IN CONTRACT PERIOD	365
TOTAL UNITS	1460
PROPOSED RATE PER DAY	\$ 119.27

#### VERA LLOYD PRESBYTERIAN FAMILY SERVICES, INC SUPERVISED INDEPENDENT LIVING PROGRAM BUDGET FY 2020/2021

	Program Indirect Cost	Non Billable Cost	Level 1 Shared House DCFS Billable Cost	Level 2 - Residential DCFS Billable Cos
SALARIES			DOI O Billable Cost	DOI O DINADIE CO.
PROGRAM SUPPORT & DIRECT CARE				
CASE MANAGER - 2 POSITIONS		-	36,304	36,30
TRAINER IN-HOUSE (20% allocated cost)	-	-	4,200	4,20
INTAKE COORDINATOR (20% allocated cost)		150	3,630	3,63
SITE DIRECTOR (20% allocated cost)	-		7,651	7,65
HOUSE PARENT - 2 POSITIONS HOUSE RELIEF - 2 POSITION	-	)= )=	8,528	51,25 34,11
ADMINISTRATIVE SUPPORT				
CHIEF EXECUTIVE OFFICER (5% allocated cost)	6,200	_		
CHIEF FINANCIAL OFFICER (5% allocated cost)	5,340	-	-	
STAFF ACCOUNTANT(10% allocated cost)	4,500	-	-	
OFFICE MANAGER/ADS (25% allocated cost)	15,900	-	-	
PROGRAM COMPLIANCE COORDINATOR (5% allocated cost)	2,100	-		
RECEPTIONIST (10% allocated cost)	2,700	-	-	
MAINTENANCE WORKER (25% allocated cost)	5,600	-	-	
CUSTODIAL WORKER (10% allocated cost)	1,400	-	-	
TOTAL SALARIES	43,740		60,313	137,1
FRINGE BENEFITS				
FICA TAX	3,346	-	4,614	10,49
HEALTH INSURANCE	5,500	-	8,700	26,10
RETIREMENT	3,500	3,500	-	20,11
WORKMAN'S COMPENSATION	3,500	5,000	500	1,2
TOTAL FRINGE BENEFITS	15,846	3,500	13,814	37,8
TOTAL PRINGE BENEFITS	13,040	3,300	13,014	37,0
TOTAL SALARIES & FRINGE BENEFITS	59,586	3,500	74,127	174,9
GENERAL PROGRAM EXPENSES				
BOARD EXPENSE	1,200	1,200	-	
STAFF TRAVEL	2,300	-	3,500	3,50
STAFF TRAINING AND DEVELOPMENT	3,500	-	2,500	4,50
STAFF BACKGROUND CHECKS	500	-	500	7:
DRUG SCREENING - PRE AND POST EMPLOYMENT	1,000		500	7:
MEMBERSHIPS	4,500	2,500	-	
POSTAGE	500	-	-	
AUDIT EXPENSE	5,500	1,500	-	
GENERAL INSURANCE (PROPERTY, PROFESSIONAL, EQUIPMENT)	1		0.500 1	9.50
			9,500	
AUTO INSURANCE	- 5.500	- 4.500	1,500	1,5
DEPRECIATION	5,500	- 4,500	1,500 4,500	14,7
DEPRECIATION DEFICE EQUIPMENT	-	-	1,500	
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE	5,500 - 1,200	4,500 - 1,200	1,500 4,500 800	14,7 1,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE UTILITIES (ELECTRIC/WATER/SEWAGE)	- 1,200 -	1,200 -	1,500 4,500 800 - 7,500	14,7 1,5 8,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE	-	1,200 - -	1,500 4,500 800 - 7,500 2,200	14,7 1,5 8,5 2,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE	1,200 - - -	1,200 - -	1,500 4,500 800 - 7,500 2,200 800	14,7 1,5 8,5 2,5 1,2
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE NON FOOD EXPENSE	- 1,200 -	1,200 - -	1,500 4,500 800 - 7,500 2,200 800 500	14,7 1,5 8,5 2,5 1,2
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE HON FOOD EXPENSE HOUSEHOLD EXPENSE	1,200 - - -	1,200 - -	1,500 4,500 800 - 7,500 2,200 800 500 1,200	14,7 1,5 8,5 2,5 1,2 5 1,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE NON FOOD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS	- 1,200 - - - - - -	1,200 - -	1,500 4,500 800 - 7,500 2,200 800 500 1,200 7,500	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JTILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE NON FOOD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS	1,200 - - -	- 1,200 - - - -	1,500 4,500 800 - 7,500 2,200 800 500 1,200 7,500 5,500	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JTILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE HOUSEHOLD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS STIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7*	- 1,200 - - - - - -	- 1,200 - - - - -	1,500 4,500 800 - 7,500 2,200 800 500 1,200 7,500 5,500 16,800	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5
DEPRECIATION DEFICE EQUIPMENT DEFICE EQUIPMENT DEVERTISING EXPENSE DITILITIES (ELECTRIC/WATER/SEWAGE) ELEPHONE EXPENSE DEFICE EXPENSE HOUSEHOLD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS BUILDING MAINTENANCE & REPAIRS BUILDING SEPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS ETIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7* ETIPENDS - SAVINGS ACCOUNT (\$50*4*12) (\$50*7*12)	- 1,200 - - - - - -	- 1,200 - - - - -	1,500 4,500 800 7,500 2,200 800 500 1,200 7,500 5,500 16,800 2,400	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5 29,4
DEPRECIATION DEFICE EQUIPMENT NOVERTISING EXPENSE UTILITIES (ELECTRIC/WATER/SEWAGE) FELEPHONE EXPENSE FOR EXPENSE FON FOOD EXPENSE FOUNDED FOND FOR FOUNDED FOR FOUNDED FOR FOND FOND FOR	- 1,200 - - - - - -	- 1,200 - - - - - -	1,500 4,500 800 - 7,500 2,200 800 500 1,200 7,500 5,500 16,800	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5 29,4 4,2
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE UTILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE TON FOOD EXPENSE TOUSEHOLD EXPENSE SUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS STIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7* STIPENDS - SAVINGS ACCOUNT (\$50*4*12) (\$50*7*12) SURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR	- 1,200 - - - - - 3,500 - - - 2,500	- 1,200 - - - - - - -	1,500 4,500 800 7,500 2,200 800 500 1,200 7,500 5,500 16,800 2,400 300 3,500	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5 29,4 4,2 5
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JITILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE NON FOOD EXPENSE HOUSEHOLD EXPENSE SUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS STIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7* STIPENDS - SAVINGS ACCOUNT (\$50*4*12) (\$50*7*12) SURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR  TOTAL GENERAL PROGRAM EXPENSES	1,200 - - - - - 3,500 - - 2,500	- 1,200 - - - - - - - - - 10,900	1,500 4,500 800 7,500 2,200 800 500 1,200 7,500 5,500 16,800 2,400 300 3,500	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5 29,4 4,4 4,8
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE JTILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE NON FOOD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS STIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7* STIPENDS - SAVINGS ACCOUNT (\$50*4*12) (\$50*7*12) SURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR  TOTAL GENERAL PROGRAM EXPENSES  SUB TOTAL	1,200 - - - - - 3,500 - - 2,500 31,700	- 1,200 - - - - - - - - 10,900	1,500 4,500 800 7,500 2,200 800 500 1,200 7,500 5,500 16,800 2,400 300 3,500	14,7 1,5 8,5 2,5 1,5 9,5 4,5 29,4 4,2 5 4,8
DEPRECIATION DEFICE EQUIPMENT ADVERTISING EXPENSE UTILITIES (ELECTRIC/WATER/SEWAGE) TELEPHONE EXPENSE DEFICE EXPENSE HON FOOD EXPENSE HOUSEHOLD EXPENSE BUILDING MAINTENANCE & REPAIRS AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS ETIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7* ETIPENDS - SAVINGS ACCOUNT (\$50*4*12) (\$50*7*12) EURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR  TOTAL GENERAL PROGRAM EXPENSES	1,200 - - - - - 3,500 - - 2,500	- 1,200 - - - - - - - - - 10,900	1,500 4,500 800 7,500 2,200 800 500 1,200 7,500 5,500 16,800 2,400 300 3,500	14,7 1,5 8,5 2,5 1,2 5 1,5 9,5 4,5 29,4 4,4 4,8



#### REVISED

# **OFFICIAL BID PRICE SHEET**

Do not amend or alter any item(s) on the Official Bid Price Sheet

All activities associated with completing the home study which includes, but not limited to, interviews, home visits, contact with collateral witnesses/referenced, court appearances, paper work, travel, etc. must be included in the rate.

SUPERVISED INDEPENDENT LIVING PROGRAM PROPOSED DAILY RATE		
SIL LEVEL 1	SIL LEVEL 2	
☐ Apartment \$	☐ Apartment \$	
☐ Shared Housing \$	☐ Shared Housing \$	
	Residential \$ 128.05	

#### **AUTHORIZATION SIGNATURE**

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name: Veva Lloyd Presbyterian Family Sucs.	Date: March 3, 2020
	Title: CEO
Printed Name: Donna Mahurin	

# INDEPENDENT PRICE DETERMINATION AND CERTIFICATION STATEMENT

The determination of price has been established independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other respondent or competitor.

**Chief Executive Officer** 

<u>3-3 - 2020</u> Date

#### PROPOSAL PRICE CERTIFYING STATEMENT

Vera Lloyd Presbyterian Family Services, Inc is proposing to serve 2555 units at the daily rate of \$128.05

The total 12-month cost to Division of Children & Family Services will be \$327,169

All services requested at this price will be performed as required.

Pricing proposal is valid for 180 days following the bid opening date of March 4, 2020, 10:30 AM CST

**Chief Executive Officer** 

3-3-2020 Date

## PROPOSED UNIT RATE CALCULATION - SIL PROGRAM

RESIDENTIAL SETTING - LEVEL 2 FY JULY 1, 2020 - JUNE 30, 2021

COST - (Budget less non-allowable cost)	\$ 327,169
CLIENTS PER DAY (1 house X 7)	7
DAYS IN CONTRACT PERIOD	365
TOTAL UNITS	2555
PROPOSED RATE PER DAY	\$ 128.05

# VERA LLOYD PRESBYTERIAN FAMILY SERVICES, INC SUPERVISED INDEPENDENT LIVING PROGRAM BUDGET FY 2020/2021

	Program Indirect Cost	Non Billable	Level 1	Level 2 -
	Indirect Cost	Cost	Shared House DCFS Billable Cost	Residential DCFS Billable Co
SALARIES			DCFS Billable Cost	DCF5 Billable Co
PROGRAM SUPPORT & DIRECT CARE				
CASE MANAGER - 2 POSITIONS	-	-	36,304	36,30
TRAINER IN-HOUSE (20% allocated cost)	-	1-1	4,200	4,20
INTAKE COORDINATOR (20% allocated cost)		-	3,630	3,63
SITE DIRECTOR (20% allocated cost)	-	-	7,651	7,6
HOUSE PARENT - 2 POSITIONS HOUSE RELIEF - 2 POSITION	-	-	8,528	51,25 34,1
TOOL NEEDEN - 21 OOMON			0,020	04,1
ADMINISTRATIVE SUPPORT				
CHIEF EXECUTIVE OFFICER (5% allocated cost)	6,200	-	-	
CHIEF FINANCIAL OFFICER (5% allocated cost) STAFF ACCOUNTANT(10% allocated cost)	5,340 4,500	-	-	
OFFICE MANAGER/ADS (25% allocated cost)	15,900	-	-	
PROGRAM COMPLIANCE COORDINATOR (5% allocated cost)	2,100	-	-	
RECEPTIONIST (10% allocated cost)	2,700	-	-	
MAINTENANCE WORKER (25% allocated cost)	5,600	-	-	
CUSTODIAL WORKER (10% allocated cost)	1,400	-	-	
TOTAL SALARIES	43,740		60,313	137,1
FRINGE BENEFITS				
FICA TAX	3,346	-	4,614	10,49
HEALTH INSURANCE	5,500	-	8,700	26,10
RETIREMENT	3,500	3,500	-	
NORKMAN'S COMPENSATION	3,500		500	1,2
TOTAL FRINGE BENEFITS	15,846	3,500	13,814	37,8
TOTAL CALADITO & FRINCE PENELING	50 500	0.500	74.407	
TOTAL SALARIES & FRINGE BENEFITS	59,586	3,500	74,127	174,9
GENERAL PROGRAM EXPENSES				
BOARD EXPENSE	1,200	1,200		
STAFF TRAVEL	2,300	1,200	3,500	3,50
STAFF TRAINING AND DEVELOPMENT	3,500	-	2,500	4,50
STAFF BACKGROUND CHECKS	500	-	500	7:
DRUG SCREENING - PRE AND POST EMPLOYMENT	1,000		500	7:
MEMBERSHIPS	4,500	2,500	-	
POSTAGE	500	-	-	
AUDIT EXPENSE	5,500	1,500	-	
GENERAL INSURANCE (PROPERTY, PROFESSIONAL, EQUIPMENT)		-	9,500	9,50
AUTO INSURANCE		4.500	1,500	1,50
DEPRECIATION DESCRIPTION	5,500	4,500	4,500	14,70
OFFICE EQUIPMENT ADVERTISING EXPENSE	1,200	1,200	800	1,50
JTILITIES (ELECTRIC/WATER/SEWAGE)	1,200	1,200	7,500	8,5
FELEPHONE EXPENSE	-		2,200	2,5
DFFICE EXPENSE		-	800	1,2
NON FOOD EXPENSE	-	-	500	5
HOUSEHOLD EXPENSE	-		1,200	1,5
BUILDING MAINTENANCE & REPAIRS	-	-	7,500	9,5
AUTO EXPENSE (FUEL/OIL/SERVICE/TIRES/ FIELD TRIPS	3,500	-	5,500	4,5
STIPENDS - FOOD/TOILETRIES/CLOTHING/OTHER (\$350*4*12) (\$350*7°	-	-	16,800	29,4
TIDENDO CAVINOCA COCUNT (050+4+40) (050+7+40)	-	-	2,400	4,20
TIPENDS - SAVINGS ACCOUNT (\$50"4"12) (\$50"7"12)	-	-	300	5
SURVEY EXPENSE		-	3,500	4,8
SURVEY EXPENSE	2,500			
SURVEY EXPENSE	2,500 <b>31,700</b>	10,900	71,500	103,8
	31,700			
SURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR  TOTAL GENERAL PROGRAM EXPENSES  SUB TOTAL	31,700 91,286	14,400	145,627	103,8 278,7 48.3
SURVEY EXPENSE COMPUTER MAINTENANCE & REPAIR  TOTAL GENERAL PROGRAM EXPENSES	31,700			